

Joint Education Services in Special Education

JESSE Board of Managers Meeting

JESSE Central Office

Monday, November 9, 2015

10:00 A.M. Regular Session **MINUTES**

1.0 Organization of Meeting

1.1 Call to Order –Mrs. Donna Burroughs, Vice President, Triton called the meeting to order at 10:00AM.

Members present for the meeting were:

Ms. Michele Riise, Argos
Dr. Vicki McGuire, Culver
Mr. Richard Reese, John Glenn
Mr. A. J. Gappa, Knox
Ms. Lynn Johnson, North Judson-San Pierre
Mr. Andy Hartley, Plymouth Assistant Superintendent
Mr. Mitch Mawhorter, Union North United
Ms. Linda Holland, JESSE Director
Mr. Rob Richards, JESSE Outreach Director
Ms. Sharon Stewart, JESSE Office Manager

Members absent for the meeting were:

Mr. Dan Tyree, Plymouth

2.0 Consent Items

2.1 Agenda of the November 9, 2015 Regular Session Meeting.

2.2 Minutes of the October 12, 2015 Regular Session Meeting.

3.0 Personnel

3.1 New Hires: None

3.2 Resignations: None

4.0 Claims: Vendor and Payroll Claims for October 1, 2015 to October 31, 2015 in the amount of **\$220,129.58.**

Mr. Dick Reese made a motion to accept the Consent, Personnel and Claim items as presented. Mr. Mitch Mawhorter seconded the motion. The motion passed unanimously.

5.0 Discussion/Action Items

5.1 Donation of Wheelchair

A family donated a wheelchair and many boxes of diapers. PT values this donation at \$500.

Mrs. Lynn Johnson made a motion to accept this donation. Dr. Vicki McGuire seconded the motion. The motion passed unanimously. Mrs. Holland will issue a letter thanking them and for tax purposes.

5.2 Educational Service Centers Risk Funding Trust Agreement (ESCRFT)

The trust agreement with ESCRFT has changed slightly. Approval is needed for this new agreement. This is who we use for facility, liability and legal insurance.

Mr. Dick Reese made a motion to approve the changed agreement. Mr. Mitch Mawhorter seconded the motion. The motion passed unanimously.

5.3 Joint Service and Supply Fund Agreement

The changes were gone over and reviewed. Superintendents will take them back to their School Boards.

Mr. Mitch Mawhorter made a motion to accept the changes as presented. Mr. Greg Briles seconded the motion. The motion passed unanimously. The changes will become effective December 31, 2015.

6.0 Information Agenda

6.1 English Language Learners

A letter received from Indiana Department of Education about “Exiting English Learners (ELs) with Disabilities with WIDA Alternate ACCESS” will be shared with all staff, but Mrs. Holland wanted to make Superintendents aware that a case conference must go by the schools identification of an English Language Learner in Special Education.

6.2 Paid Internships

A Valpo Student is looking for an internship in School Psychology. These internships are typically paid (between \$15,000 and \$20,000). Mrs. Holland has two school psychologists that have stated they would be willing to supervise. In the near future, it is anticipated that there will be a need for school psychologists in JESSE schools and would like to have support to add this as a JESSE shared cost. This way, in the event that this student chooses to interview locally, and does not get hired by the school that would have paid their internship, there possibly would be some “ownership” issues. After discussion and support of the Board it was decided that it will be a shared cost and included in the 2016-2017 JESSE Budget in May.

6.3 Professional Development

Nov/Dec JESSE IEP Goal Writing in School Corporations

(One hour presentation – talking about goals found not compliant and going over them)

- Nov 3 John Glenn 3:15
- Nov. 17 and 18 Union North 7:20 AM each day
- Nov. 17 Plymouth 3:30
- Nov. 18 Oregon Davis 2:45
- Nov. 19 Culver 3:15
- Nov. 30 Argos 3:15
- Dec. 1 Triton 3:15
- Dec. 15 N. Judson 7:30 AM
- Dec. 2 Knox 3:15 Local Time

Jan/Feb State IEP Goal Writing in Service Districts

- Jan. 28 Union North 7:30-10:30 - John Glenn 12:30-3:30
- Jan. 29 Plymouth 8:00-11:00 K-5 - 12:30-3:30 Grades 6-12
- Feb. 11 Knox/OD 7:30-10:30 - North Judson 12:30-3:30
- Feb. 12 Culver 7:30-10:30 - Argos/Triton 12:30-3:30
- Feb. 23/24 Snow Make Up if needed - or small group as requested

Administration Training

- January 19 - in Merrillville
- or TBA locally - hoping for some time in January

6.4 Annual Performance Grant for Joint Service Programs

This has not been a problem for our six JESSE staff members that are in the Plymouth Education Association. Plymouth accounts for them and has awarded them in the past.

7.0 Other Business:

7.1 The next JESSE Board Meeting is December 7, 2015 at 10:45AM.

The meeting will be held at Culver Community Schools Administration Office.
Retirement lunch to follow.

7.2 Individual Superintendent Issues, Reports, Compliments and Concerns

Pat Lancet, an interpreter at Culver, wrote the Board a thank you for their increased contribution to the medical health insurance.

Mrs. Johnson thanked the Board for “great networking”

Dr. McGuire thanked Mrs. Holland for speaking to Culver’s School Board members.

Mr. Mawhorter wished Mrs. Johnson and Mr. Briles “good luck in their future endeavors”

Mr. Hartley asked if anyone had Master Degree Programs? Mrs. Burroughs said that Triton has one. JESSE Board members asked her to share a copy of what they offer.

Superintendents would like a copy of the final Agreement emailed to them to get signatures from their Board members.

8.0 Adjournment

Mr. Reese made a motion to adjourn the meeting. Mrs. Johnson seconded the motion. The motion passed unanimously and the meeting adjourned at 11:55AM.

Member, A. J. Gappa, Knox

Member, Lynn Johnson, NJ-SP

Member, Michele Riise, Argos

Member, Vicki McGuire, Culver

Member, Dick Reese, John Glenn

Greg Briles, Oregon-Davis

President, Dan Tyree, Plymouth

Vice President, Donna Burroughs, Triton

Secretary, Mitch Mawhorter, Union North

