

Joint Education Services in Special Education
JESSE Board of Managers Meeting
JESSE Central Office
Monday, September 14, 2015
9:00 A.M. Regular Session Minutes

1.0 Organization of Meeting

1.1 Call to Order – Mr. Dan Tyree, Plymouth, President called the meeting to order at 9:10AM.

Members present for the meeting were:

Ms. Michele Riise, Argos
Dr. Vicki McGuire, Culver
Mr. Richard Reese, John Glenn
Mr. A. J. Gappa, Knox
Ms. Lynn Johnson, North Judson-San Pierre
Mr. Greg Briles, Oregon-Davis
Mr. Andy Hartley, Plymouth Assistant Superintendent
Ms. Donna Burroughs, Triton
Mr. Mitch Mawhorter, Union North United
Ms. Linda Holland, JESSE Director
Mr. Rob Richards, JESSE Outreach Director
Ms. Sharon Stewart, JESSE Office Manager

2.0 Consent Items

2.1 Agenda of the September 14, 2015 Regular Session Meeting.

2.2 Minutes of the July 28, 2015 Regular Session Meeting.

3.0 Personnel

3.1 New Hires: None

3.2 Resignations: None

4.0 Claims:

Vendor and Payroll Claims for July 1, 2015 to July 31, 2015 in the amount of **\$46,869.31** and for August 1, 2015 to August 31, 2015 in the amount of **\$112,271.71**.

Mr. Dick Reese made a motion to approve the Consent, Personnel and Claim items as presented. Mr. Mitch Mawhorter seconded the motion. The motion passed unanimously.

5.0 Discussion/Action Items

5.1 Renewal of SAVE Lease

The landlord asked for a 2 year lease renewal with the cost of rent being the same as the current lease. This is what has been done for the last 2 leases. When discussing with him the improvements that needed made over this past summer, he offered to pay all the improvements if we signed a 2 year lease with a \$100 a month increase. We denied this offer and stated we would pay for improvements and were interested in a one year lease at the same rate. We have an e-mail that stated this would be agreeable, Ms. Holland will be contacting him to re-do the lease for one year, at the same rate. In addition, OCR came and did an on-site visit. We have 2 minor changes to make and they are not going to return. The closure of this should come in October.

Mr. Dick Reese made a motion to renew the Lease for 1 year at \$475. Mr. Greg Briles seconded the motion. The motion passed unanimously.

6.0 Information Agenda

6.1 Flooding

Two Insurance payments have been made to us. The break room is the last item to be put back together but we are moving forward. In addition, Dollar General has been renovated and will be re-opened. We had a follow up inspection last week and were found to be in good shape. In addition, this company was going to inspect the vacant buildings next to us. We have had no information on that inspection yet. Still trying to communicate with the Landlord to see what the status of the vacant buildings are. The Landlord has not responded to the last 4 emails. Ms. Holland has called with no answer, however, an insurance adjustor for the Landlord's insurance has visited. Possibility our insurance is asking for reimbursements. Looks like things are moving in the right direction.

6.2 School Visits

Walkthroughs were held in early August to introduce Mr. Rob Richards as the new Outreach Director. In addition, Administration meetings and Service District meetings have been held with 8 Corporations. Thank you all for taking the time to meet with us at a very busy time of the year.

6.3 Professional Development

CPI Instruction has been going great. Rob reported that 82 staff members have went through training. A list of future professional development workshops was shared with links for registration. Each school corporation may want to have someone at each of these workshops. In addition, our office is available for any related need you may have as we discussed in our Administration Meetings. Such as:

- FBA
- Reading Programs at Jefferson
- Special Ed Topics at LaVille
- Autism 101
- Different Topics for Teacher Development
- CPI Refreshers

6.4 Organizational Structure Report

Ideas were shared from the last Organizational Meeting:

- Use the JESSE Board President as a mediator if there are issues
- Check to see if any neighboring schools want to join JESSE
- Move the Hearing Impaired Program from Culver?
- Move the JESSE Office?

7.0 Other Business:

7.1 The next JESSE Board Meeting is Monday, October 12 2015.

7.2 Individual Superintendent Issues, Reports, Compliments and Concerns

Ms. Holland would like to have the names of the Test Coordinators for each School.

ISTAR Assessment Guide coming out

Mr. Rob Richards (Stormtrooper) and the 501st Legion raised \$200 for the Tom Dulle Scholarship Fund during the Blueberry Festival taking pictures.

8.0 Adjournment

Mr. Greg Briles made a motion to adjourn the meeting. Mr. Mitch Mawhorter seconded the motion. The motion passed unanimously and the meeting adjourned at 9:50AM.

Mrs. Michele Riise, Argos

Dr. Vicki McGuire, Culver

Mr. Richard Reese, John Glenn

Mr. A. J. Gappa, Knox

Mrs. Lynn Johnson, NJ-SP

Mr. Greg Briles, Oregon Davis

Mr. Dan Tyree, Plymouth, President

Mrs. Donna Burroughs, Triton, Vice Pres.

Mr. Mitch Mawhorter, UN United, Secretary