

## JESSE VISION STATEMENT

Special Education services will be managed and provided by the nine participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our student with disabilities.

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## Joint Educational Services in Special Education

### JESSE Board of Managers Meeting JESSE Central Office Monday, APRIL 10, 2017 Board Meeting Minutes 10:00 A.M.

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#### **1.0 Organization of Meeting**

**1.1 Call to Order** – Mrs. Donna Burroughs, Triton, President called the meeting to order at 10:15AM

Members present for the meeting were:

Dr. Robert Boyd, Argos  
Mr. Chuck Kitchell, Culver  
Mr. Dick Reese, John Glenn  
Dr. Annette Zupin, North Judson San Pierre  
Dr. Donald Harman, Oregon Davis  
Mr. Dan Tyree, Plymouth  
Mr. Andy Hartley, Plymouth Assistant Superintendent  
Mr. Mitch Mawhorter, Union North United  
Mrs. Linda Holland, JESSE Director  
Mr. Rob Richards, JESSE Outreach Director  
Mrs. Sharon Stewart, JESSE Office Manager

Members absent for the meeting were:

Mr. A. J. Gappa, Knox

#### **2.0 Consent Items**

**2.1 Agenda** of the APRIL 10, 2017 Regular Session Meeting.

**2.2 Minutes** of the MARCH 13, 2017 Regular Session Meeting.

#### **3.0 Personnel**

**3.1 New Hire:** None

### **3.2 Resignation: Cathy Wrigley, OT**

Cathy will be retiring at the end of the 2017-2018 School Year.

### **4.0 Approve Claims: Vendor and Payroll Claims for MARCH 1, 2017 to MARCH 31, 2017 in the amount of \$260,702.69.**

Mr. Mitch Mawhorter made a motion to approve the Consent, Personnel and Claim items as presented. Mr. Dick Reese seconded the motion, The motion passed unanimously.

### **5.0 Discussion/Action Items**

#### **5.1 Reduction in Contract Days : Cathy Wrigley, OT**

Cathy currently is on a 169 day contract. She took on additional days this year in September when we were short a Therapist. She has asked to have her contract reduced back to 149 days for the remainder of the year.

Mr. Dick Reese made a motion to approve this request. Mr. Bob Boyd seconded the motion. The motion passed unanimously.

#### **5.2 Consideration of a New Part-Time Position for Pre-School**

Mr. Mitch Mawhorter made a motion to table this request at this time. Dr. Don Harman seconded the motion. The motion was unanimous.

A Job Description will be drafted for review. Mrs. Holland and Mr. Hartley will meet to discuss ideas.

### **6.0 Information Agenda**

#### **6.1 Review of Proposed 2017-2018 Budget**

Several options were shared. The next Finance meeting will be May 8th, 2017 at 9:00AM.

#### **6.2 Input from Spring Administration Visits**

A "Summary of Feedback" from the visits was shared for all to review. The Preschool feedback was covered in the budget discussion and the behavior needs of students was covered more in depth with the Behavior Committee during their meeting.

#### **6.3 April 1 Count and Go Solutions**

We had a meeting on March 3 with 8 schools represented to discuss the importance of the data reporting process and how we can improve our process to make sure we have "clean data". The process must be closed by April 13. After getting a "green light" for submission, we feel it is also important to look at the warnings so that the data is correct and make corrections. Some examples we found from a corporation who already submitted was:

- 1) No IEP or data was in this office for a Move In from January
- 2) A student exited 12/30/16, but school still has the student as in
- 3) JESSE had an IEP on a Move In from 3-24-16, but not in School's submission
- 4) A shared service district student had the wrong educating school

The "warnings" do trigger a need for clean up in order for our special education data to be correct. It is not as crucial to funding, however, we would like all schools to do their best to have "clean data".

The most recent Go Solutions reports were shared with each Superintendent.

#### **6.4 Professional Development**

##### **a. May 3 at 1:00 pm EST Project Success**

This is for all Life Skills Teachers and will be held at the JESSE office. It is the final meeting of their 6 sessions they have completed this year.

##### **b. Schedule for Fall of 2017**

MTSS - would like JESSE to head up for all Corporations  
Schedule a School Psych meeting

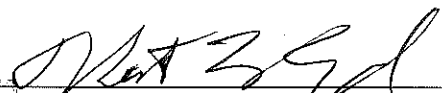
#### **7.0 Other Business:**

7.1 The next JESSE Board Meeting will be May 8, 2017 preceded by a Finance meeting at 9:00 and an Executive Session at 9:45 to discuss personnel.


Tentative date of May 8th to meet for Mrs. Holland's Evaluation. Mrs. Burroughs will email info to the Committee members (D. Burroughs, R. Reese, C. Kitchell, Dr. Harman and Dr. Zupin).


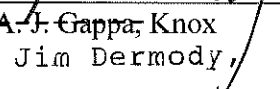
#### **8.0 Adjournment**

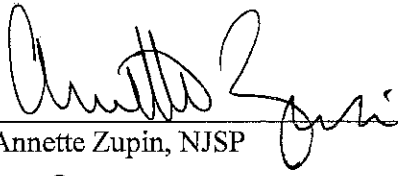
Dr. Bob Boyd made a motion to adjourn the meeting. Mr. Dick Reese seconded the motion. The motion passed unanimously and the meeting adjourned at 11:10AM.

  
Secretary, Dr. Robert Boyd, Argos

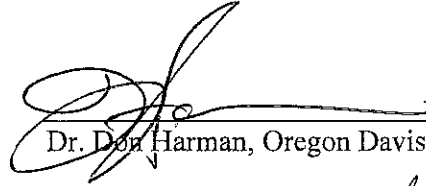
  
Mr. Chuck Kitchell, Culver

  
Mr. Dick Reese, John Glenn

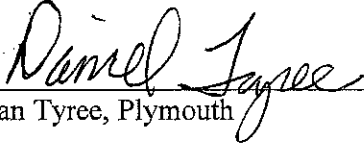
  
Mr. A. J. Gappa, Knox  
  
Mr. Jim Dermody,



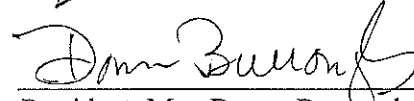
Dr. Annette Zupin, NJSP



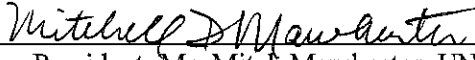
Dr. Dan Harman, Oregon Davis



Mr. Dan Tyree, Plymouth



President, Mrs. Donna Burroughs, Triton



Vice President, Mr. Mitch Mawhorter, UN