

## JESSE VISION STATEMENT

*Special Education services will be managed and provided by the nine participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.*

# Joint Educational Services in Special Education

## JESSE Board of Managers Meeting **Minutes** JESSE Central Office **Monday, JANUARY 9, 2017, 10:00 A.M.**

### **1.0 Organization of Meeting**

**1.1 Call to Order** – Mrs. Donna Burroughs, Triton, President called the meeting to order at 10:00AM.

Members present for the meeting were:

Dr. Robert Boyd, Argos  
Mr. Chuck Kitchell, Culver  
Mr. Dick Reese, John Glenn  
Mr. A. J. Gappa, Knox  
Dr. Annette Zupin, North Judson San Pierre  
Dr. Donald Harman, Oregon Davis  
Mr. Dan Tyree, Plymouth  
Mr. Andy Hartley, Plymouth Assistant Superintendent  
Mr. Mitch Mawhorter, Union North  
Mrs. Linda Holland, JESSE Director  
Mr. Rob Richards, JESSE Outreach Director  
Mrs. Sharon Stewart, JESSE Office Manager

### **2.0 Consent Items**

**2.1 Agenda** of the JANUARY 9, 2017 Regular Session Meeting.

**2.2 Minutes** of the DECEMBER 12, 2016 Regular Session Meeting.

Mr. Dick Reese made a motion to approve the Consent Items as presented. Dr. Don Harman seconded the motion. The motion passed unanimously.

### **3.0 Personnel Recommendations**

**3.1 New Hire:** Kris Snyder, Vocational Job Coach

Dr. Annette Zupin made a motion to hire Kris Snyder as the Vocational Job Coach to serve Argos, Plymouth, John Glenn and Union North starting January 3, 2017 part-time at the rate of \$9.25 per hour. Mr. Chuck Kitchell seconded the motion. The motion passed unanimously.

**4.0 Claims:** Vendor and Payroll Claims for DECEMBER 1, 2016 to DECEMBER 31, 2016 in the amount of \$179,620.51.

Mr. Dick Reese made a motion to approve the Claims as presented. Dr. Don Harman seconded the motion. The motion passed unanimously.

**5.0 Information Agenda**

**5.1 December 1 Count**

Many things were learned by our new staff in completing the December 1 Count and making sure that all data matched. A meeting has been scheduled with CCC's and data people on February 15th at 2:00 PM at the JESSE office to discuss the importance of communication during the year and how some things can be put in place to insure that the collection is accurate and not time consuming. They will also prepare for the April 1 count to insure that data is accurate.

We have notified the DOE data people by e-mail to manually transfer the 10 PK students whose parents have chosen to enroll them in a district outside of their COLS. In addition we have 2 K-12 students for which the "double transfer" situation applies. These must be transferred manually to have the funds come to the correct Corporation.

**5.2 Alternative Programs Update**

Mr. Rob Richards reported that Plymouth Academy currently has a total of 16 students attending and the SAVE Program has a total of 7 students.

Due to a waiting list of students wanting/needing to attend these programs several ideas were shared:

- North Judson San Pierre has space for another classroom
- Past practice has been that a separate setting works best
- Do a cost projection first? – considering Transportation, Teacher, Para costs

**5.3 Professional Development**

**5.31 504 Open Discussion - January 18**

An e-mail was sent out on December 19, 2016 inviting staff names given. Please provide the names of staff that will represent each Corporation. This will take place at 10:00AM EST on January 18th at the Plymouth Administration Office.

**5.32 JESSE Administration and School Psychologists**

Culver:	Jan. 9	3:15	Culver Elementary Conference Room
North Judson:	Jan 18	2:15	NJ Jr/Sr High Conference Room
Argos:	Jan. 26	3:15	Argos Jr/Sr high Conference Room
Oregon Davis:	Feb. 6	2:30	Oregon Davis Elementary School
John Glenn:	Feb 7	3:15	John Glenn Administration Office

Knox:	Feb. 8	3:15	Knox HS Redskins Room
Triton:	Feb. 9	3:00	Triton Jr/Sr High Conference Room
Union North:	Feb. 16	3:00	LaVille Jr/Sr High Conference Room
Plymouth:	Feb. 21	3:15	Plymouth WSOI room

School Psychologists and Mrs. Holland will have a round table discussion with Special Education Teachers regarding testing procedures when “selecting a disability”, Eligibility Statements and Conflicting Disabilities according to Article 7. It has been noted upon review that a lot of re-evaluations leave the old disability as a secondary and legally they should be removed: Example: Autism and Emotional Disability, or Autism and Moderately Cognitive Delayed.

(This discussion should last no longer than 45 minutes.)

### **5.33 Short Share from Office of Special Education**

This short share related to MTSS (Multi-Tiered System Supports) which applies to all Students and Staff. This is a shift of philosophy that we are working to conform with.

### **5.4 Finance Committee**

The Finance Committee met immediately following the board meeting. Mr. AJ Gappa, Mr. Dan Tyree, Mr. Mitch Mawhorter, Dr. Robert Boyd and Mrs. Donna Burroughs are on the committee. (Dr. Robert Boyd took Mrs. Michelle Riise’s position.) Discussion topics included increased pay for OTA’s, impact of additional Pre-School students and time required to process the paperwork, future plans for technology and a general review of the first 6 months.

### **6.0 Other Business:**

**7.1** The next JESSE Board Meeting date is February 13, 2017.

**7.2** Individual Superintendent Issues, Reports, Compliments and Concerns

Dr. Bob Boyd was welcomed back as the Interim Superintendent for Argos.  
 Mr. Dan Tyree knows of a PT that will be moving into the area.  
 Mrs. Donna Burroughs shared about the Preschool grant and waiting on the Legislature decision about Preschool.

### **7.0 Adjournment**

Mr. Dick Reese made a motion to adjourn the meeting. Mr. Dan Tyree seconded the motion. The motion passed unanimously and the meeting adjourned at 10:55.

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Mr. A. J. Gappa, Knox

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Dr. Annette Zupin, NJSP

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Secretary, Dr. Robert Boyd, Argos

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Mr. Chuck Kitchell, Culver

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Mr. Dick Reese, John Glenn

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Dr. Don Harman, Oregon Davis

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Mr. Dan Tyree, Plymouth

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President, Mrs. Donna Burroughs, Triton

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Vice President, Mr. Mitch Mawhorter, UN