

## *JESSE VISION STATEMENT*

*Special Education services will be managed and provided by the nine participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.*

## **Joint Educational Services in Special Education**

### **JESSE Board of Managers Meeting JESSE Central Office Monday, MARCH 13, 2017 MINUTES 10:00 A.M.**

#### **1.0 Organization of Meeting**

**1.1 Call to Order** – Mrs. Donna Burroughs, Triton, President called the meeting to order at 10:00AM.

Board members present were:

Dr. Robert Boyd, Argos  
Mr. Chuck Kitchell, Culver  
Mr. Mark Maudlin, Urey Middle School Principal  
Mr. A. J. Gappa, Knox  
Dr. Annette Zupin, North Judson San Pierre  
Dr, Donald Harman, Oregon Davis  
Mr. Dan Tyree, Plymouth  
Mr. Andy Hartley, Plymouth Assistant Superintendent  
Mr. Mitch Mawhorter, Union North  
Mrs. Linda Holland, JESSE Director  
Mr. Rob Richards, JESSE Outreach Director  
Mrs. Sharon Stewart, JESSE Office Manager

Board Members absent:

Mr. Dick Reese, John Glenn

#### **2.0 Consent Items**

**2.1 Agenda** of the MARCH 13, 2017 Regular Session Meeting.

**2.2 Approve Minutes** of the FEBRUARY 13, 2017 Regular Session Meeting.

### **3.0 Approve Personnel Recommendations**

**3.1 New Hire:** None

**3.2 Resignation:** None

**4.0 Claims:** Vendor and Payroll Claims for FEBRUARY 1, 2017 to FEBRUARY 28, 2017 were approved for the amount of \$180,097.68.

Mr. Mitch Mawhorter made a motion to approve the Consent Items as presented. Dr. Don Harman seconded the motion. The motion passed unanimously.

### **5.0 Discussion/Action Items**

None.

### **6.0 Information Agenda**

#### **6.1 Short Share from Office of Special Education**

Watched #6 which dealt with Curriculum and Project Success. Life Skill teachers have been working on breaking down standards for student levels.

#### **6.2 MTSS**

- Multi-Tiered System of Supports
- Framework: RTI + PBIS
- Academic and behavioral interventions and supports
- Part of language within ESSA (Every Student Succeeds Act)
- Data-based, needs-driven problem solving
- Collaborative
- Leadership

#### **6.3 Finance Update**

Monica Conrad is reviewing the new lease presented by the Landlord. The proposal is for 3 years at the same price, with no cost for common maintenance areas.

Working on draft of Budget for 2017-2018 school year.

- Our numbers are growing in almost all areas. (pre-school, deaf, OT/PT)
- Currently, we are in need of 2 psychologists and have interest from 2 gals from internship/practicums. Internships are 3rd year students and are normally paid positions. In the past we agreed that JESSE would pay \$15,000 and then anyone could employ this person at a future date. We did not get any takers and have been told, most get paid as a first year teacher. The current interest comes from a UN graduate who would like to stay in the area. She will need supervision and training. Practicums are 1-2 days a week and unpaid. This gal is also interested in being hired 1-2 days as an Educational Diagnostician. She is also a licensed special

education teacher. Would it be an advantage for school psychologists to be employed by JESSE and assigned to the schools? As an increase in testing requests came up, then we could move around if needed. Looking at the Budget to see how a part time educational diagnostician could help out in many roles. Our biggest problem appears to be the "delay" in paperwork related to speech pathologists and school psychologists. They stated their numbers just do not allow them to get information in a timely manner so proper planning can occur. Current legislation that will possibly be voted is extending the Developmental Delay Eligibility to age 9. This is a very good proactive change for KIDS, and along with it will come additional funding.

- Plymouth is also looking at the possibility of hiring the intern directly, as they have a school psychologist that can also supervise. If they do not, we will continue to try to come up with a way she could be hired and used all around the JESSE cooperative.
- Prior to this year, most JESSE classified staff were on contracts and paid year round. Due to the Department of Labor changes, almost all went hourly. This is causing an increase in the Budget for next year.
- Possible pay increase for two PTA's who have been making \$10 less an hour for many years and it was not realized until the "salary" item went away. Their schooling and licensing are exactly the same. They are serving more students now, working fewer days, than when we were with Rochester.
- Classified Staff Increase? The JESSE staff will be reminded that the JESSE board does pay a nice amount toward insurance and also many job positions are eligible for PERF. Currently we are re-doing the evaluation process for classified staff to line up more with the teachers. Would like any pay increase or stipend to go along with an evaluation system and the job position.
- The 6 JESSE certified teachers are under Plymouth contracts and follow their pay increase.
- Pre-school paperwork has increased. Recommending that we budget for one additional clerical day, but not if we add an Educational Diagnostician.

#### **6.4 ARMC Summer Camp Transportation**

Last year, schools agreed to transport students who participated in the Autism Camp. Argos, Knox, JG and UN all transported their students. It is hoped that Schools will support this camp in the same way this year should students choose to attend. The dates will be confirmed when Oregon Davis secures their summer school dates.

Triton will transport Triton students if they choose to attend.

#### **6.5 Non-Pub Meeting: April 11, 2017 @ 3 pm EST**

Mr. Hartley and Mrs. Holland will be hosting this meeting at JESSE. Letters have gone out to parents (aprox. 22) and 5 non-pub schools in our area.

#### **6.6 Professional Development**

##### **a. Real World SLP - March 20**

Speech Pathologists from JG, Culver, NJSP/OD, UN, Argos/Triton attended. JESSE covered the cost and Mrs. Holland provided transportation. All were responsible for their own lunch and own mileage if they drive separately.

**b. JESSE Spring Administration Meetings - Topic: Preschool and Behavior Needs**

**c. Project Success w/Life Skill Teachers - May 3 at JESSE Office**

**7.0 Other Business:**

7.1 The next JESSE Board Meeting date is APRIL 10, 2017.

Finance Committee will meet prior and the Behavior Committee after.

Mr. Gappa will not be able to attend the Finance meeting. Dr. Zupin will fill in for him at this meeting.

7.2 Individual Superintendent Issues, Reports, Compliments and Concerns

UN and Plymouth will have Speech openings next school year.

7.3 Rob Richards is completing his Ball State Internship (short discussion/ Q&A)

**8.0 Adjournment**

Dr. Robert Boyd made a motion to adjourn the meeting. Dr. Annette Zupin seconded the motion. The motion passed unanimously and the meeting adjourned at 11:10AM

Mr. A. J. Gappa, Knox

Dr. Annette Zupin, NJSP

Secretary, Dr. Robert Boyd, Argos

Mr. Chuck Kitchell, Culver

Mr. Dick Reese, John Glenn

Dr. Don Harman, Oregon Davis

Mr. Dan Tyree, Plymouth

President, Mrs. Donna Burroughs, Triton

Vice President, Mr. Mitch Mawhorter, UN