

JESSE VISION STATEMENT

Special Education services will be managed and provided by the nine participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.

Joint Educational Services in Special Education

JESSE Board of Managers Meeting **Minutes** JESSE Central Office Monday, September 12, 2016

1.0 Organization of Meeting

1.1 **Call to Order** – Mrs. Donna Burroughs, Triton, President, called the meeting to order at 10:00AM.

Members present for the meeting were:

Mr. Chuck Kitchell, Culver
Mr. Richard Reese, John Glenn
Mr. A. J. Gappa, Knox
Dr. Annette Zupin, North Judson San Pierre
Dr. Donald Harman, Oregon Davis
Mr. Dan Tyree, Plymouth
Mr. Andy Hartley, Plymouth Assistant Superintendent
Mr. Mitch Mawhorter, Union North
Mrs. Linda Holland, JESSE Director
Mr. Rob Richards, JESSE Outreach Director
Mrs. Sharon Stewart, JESSE Office Manager

Members absent for the meeting were:

Mrs. Michele Riise – Argos

2.0 Consent Items

2.1 **Agenda** of the September 12, 2016 Regular Session Meeting.

2.2 **Minutes** of the August 8, 2016 Regular Session Meeting.

3.0 Approve Personnel Recommendations

3.1 **New Hires:** Dolores Surfus – Part Time (two days a week) Vocational Job Coach for Starke County.

4.0 Approve Claims: Vendor and Payroll Claims for August 1, 2016 to August 31, 2016 in the amount of **\$152,262.14.**

Mr. Dick Reese made a motion to approve the Consent, Personnel and Claim items as presented. Mr. Chuck Kitchell seconded the motion. The motion passed unanimously.

5.0 Discussion/Action Items

5.1 Retention of Lewis Kappes Law Firm, Merrillville IN

Monica Conrad has left Church Church Hittle & Antrim and joined Lewis Kappes. Monica has done a wonderful job the last 2 years. She will be joining back up with Susan Traynor and Karen Sharpe; both are excellent Lawyers in the area of Special Education.

Mr. Dick Reese made a motion to retain Monica Conrad with Lewis Kappes as JESSE Council. Mr. Dan Tyree seconded the motion. The motion passed unanimously.

5.2 Donation of Alternative School Furniture

OPP, a company from Knox under the ownership of Scott Weliczko, has donated approximately \$400 of office furniture to the SAVE Alternative program.

Mr. Dan Tyree made a motion to accept the donation of furniture from OPP. Mr. Mitch Mawhorter seconded the motion. The motion passed unanimously. Linda will send them a thank you for their donation and their support of the SAVE Program.

6.0 Information Agenda

6.1 ESCRFT Insurance; Property and Liability

Over the last 2 years the premium has gone up \$836. The impact of Liability Insurance and how claims are figured and paid in relationship to legal matters were discussed in the Executive Session.

This year a higher December 1 student count will be used and we will watch what that does to our premium. We have received very good support and service from them over the years. Our claim Representative attended the executive session. This is the only Representative we have worked with over the past 4 years. That has been truly beneficial.

6.2 Professional Development

Ongoing: CPI and Autism Small Group Training

Contact Rob Richards for your schools to participate. He has been working with your Administrators to set up many trainings this fall.

**Sept. 22 Project Success – Lifeskills Teachers –
AM – Elem Teachers/Principals
PM – Jr/Sr High Teachers/Principals
Administration at a later date**

Staff will meet on the 22nd, under the direction of Project Success and work to create a program that will be beneficial for the Administrators that will be shared at a later date.

Alternative Assessments – what standards need to be taught?

Sept. 28 – Parent Autism Training Meeting

OD is hosting and providing childcare

Sept/Oct Fall Administration Meetings

Knox and Plymouth still need to establish a date to meet. This will last about 30 to 40 minutes.

Sept. 28 and Nov. 2/3 NIESC Sponsored Events at Christo’ s

Handouts were shared. Rob will be attending.

Oct. 5 ICASE School Resource Officers and Special Education

Something to consider for those that have SRO’ s or possibly a representative from your local Police Department. The gentleman presenting has good information to share about working with youth with special needs.

The cost is \$25.00 and transportation.

Oct/Nov IEP Electronic Reviews

This will start soon; Rob and Linda will be doing these reviews. The reviews will be marked: compliant, minimally compliant or non-compliant.

7.0 Other Business

7.1 The next JESSE Board Meeting date is October 10, 2016.

7.2 Individual Superintendent Issues, Reports, Compliments and Concerns

Linda thanked Rob Richards for putting together his group of 501st members for a STAR WARS photo op at the Blueberry Festival. A total of \$501 dollars was donated to the Tom Dulle Scholarship Fund.

Rob shared that 2 members will be going to the John Glenn Fallween Festival and the Autism Walk.

Mr. Kitchell shared that the Monterey Building is for sale and that there is furniture available for a minimal amount.

Mrs. Burroughs reminded everyone that an Educational Summit meeting is coming up at Ancilla.

8.0 Adjournment

Mr. Dick Reese made a motion to adjourn the meeting. Mr. Mitch Mawhorter seconded the motion. The motion passed unanimously and the meeting adjourned at 10:40AM.

Mr. A. J. Gappa, Knox

Dr. Annette Zupin, NJSP

Secretary, Mrs. Michele Riise, Argos

Mr. Chuck Kitchell, Culver

Mr. Dick Reese, John Glenn

Dr. Don Harman, Oregon Davis

Mr. Dan Tyree, Plymouth

President, Mrs. Donna Burroughs, Triton

Vice President, Mr. Mitch Mawhorter, UN