#### **JESSE VISION STATEMENT**

Special Education services will be managed and provided by the participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.

# Joint Educational Services in Special Education

# JESSE Board of Managers Meeting JESSE Central Office Monday, November 13, 2017 Minutes 10:00 A.M.

# 1.0 Organization of Meeting

1.1 Call to Order – Mr. Mitch Mawhorter, Union North, President, called the meeting to order at 10:00AM.

Members present for the meeting were:

Mrs. Karen Shuman, Culver

Mr. Dick Reese, John Glenn

Dr. William Reichhart, Knox

Dr. Annette Zupin, North Judson San Pierre

Dr. Don Harman, Oregon Davis

Mr. Andy Hartley, Plymouth

Mrs. Jill VanDriessche, Plymouth Assistant Superintendent

Mrs. Donna Burroughs, Triton

Mr. Jeremy Riffle, Triton

Mrs. Linda Holland, J.E.S.S.E. Director

Mr. Rob Richards, J.E.S.S.E. Assistant Director

Mrs. Sharon Stewart, J.E.S.S.E. Office Manager

Members absent for the meeting were:

Mr. Ned Speicher, Argos

# 2.0 Consent Items

- 2.1 Agenda of the November 13, 2017 Regular Session Meeting.
- **2.2 Minutes** of the October 9, 2017 Regular Session Meeting.

# 3.0 Approve Personnel Recommendations

3.1 New Hire: None at this time

**3.2 Resignation:** Louise Buza, Effective Dec. 23, 2017

Sharon Stewart, Effective June 30, 2018 (retirement)

**4.0 Approve Claims:** Vendor and Payroll Claims for October 1, 2017 to October 31, 2017 in the amount of \$176,184.67.

Dr. Annette Zupin made a motion to approve the Consent, Personnel and Claims as presented.

Dr. Don Harman seconded the motion. The motion passed unanimously.

# 6.0 Information Agenda

# 6.1 Transition Services, Vocational/Peak Information & Earthworks/JESSE Student Work Experience/Job Shadowing Programs

Ms. Lisa Rizek gave a short update on all these programs to the Superintendent's.

### 6.2 Changes in the SE Layout

Data collection staff are aware of this, however, it is a change in the process. A list of students served in Non-Pub Schools was shared as they do not appear on the report sent out to compare. (OD, UN and Culver do not have any). Please ask data people to call to resolve conflicts when they come up. We need to have clean data on both ends.

# 6.3 Go Claim Contracts

2018 Go Claim Contracts were shared. Please sign and return at the December J.E.S.S.E. Board meeting.

The total income earned for each Corporation for the last 2 years was shared. The money earned is put into General Funds. State Medicaid audits are done every three years.

#### 6.4 Graduation Pathways

Mrs. Holland has been meeting with Guidance Staff to open dialogue and spread the word about projected changes on how it may impact Special Education Course planning. The major change will be in the area of Certificate of Completion.

#### 6.5 Future PD

#### December - New Staff - Article 7

New Staff has been invited to attend this training based on their self rated skill level. Some will come to the office on a weekly basis for a month and others have chosen to do a self

guided study.

# **December 19th - Certificate of Completion**

Ms. Amie Howie, from DOE, will be at Plymouth HS at 10 AM EST. Mr. Albert Hanselman and Mrs. Linda Holland are joining together and holding this meeting. Mr. Hanselman will meet at 9 AM with HS Guidance and then Special Ed. will follow. Guidance for sure should attend and Teachers/Administration are optional.

# January 11 - Project Success

We will be continuing a series of 4 meetings with Life Skill Staff. This will also focus on the Graduation/Certificate changes.

# 7.0 Other Business:

- 7.1 The next JESSE Board Meeting date is December 11, 2017.
- 7.2 Individual Superintendent Issues, Reports, Compliments and Concerns

Mr. Jeremy Riffle was introduced as the new Triton Superintendent.

# 8.0 Adjournment

Mr. Dick Reese made a motion to adjourn the meeting. Mrs. Donna Burroughs seconded the motion. The motion passed unanimously and the meeting adjourned at 10:35AM.

Mr. Ned Speicher, Argos, VP

Mr. Richard Reese, John Glenn

Dr. Annette Zupin, NJSP

Mr. Andy Hartley, Plymouth

Mr. Mitchell Mawhorter, UN, President

Mrs. Karen Shuman, Culver, Secretary

Dr. William Reichhart, Knox

Dr. Don Haman, Oregon Davis

Mrs. Donna Burroughs, Triton