

**JESSE VISION STATEMENT**

Special Education services will be managed and provided by the participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.

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**Joint Educational Services in Special Education  
JESSE Board of Managers Meeting  
JESSE Central Office  
Monday, September 11, 2017, Minutes  
10:00 A.M.**

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**1.0 Organization of Meeting**

**1.1 Call to Order** – Mr. Mitch Mawhorter, President, Union North United School Corporation, called the meeting to order at 10:05AM.

Members present for the meeting were:

Mr. Nick Medich, Argos  
Mrs. Karen Shuman, Culver  
Mr. Dick Reese, John Glenn  
Dr. William Reichhart, Knox  
Dr. Annette Zupin, North Judson San Pierre  
Dr. Don Harman, Oregon Davis  
Mr. Andy Hartley, Plymouth  
Mrs. Jill VanDriessche, Plymouth  
Mrs. Donna Burroughs, Triton  
Mrs. Linda Holland, J.E.S.S.E. Director  
Mr. Rob Richards, J.E.S.S.E. Assistant Director  
Mrs. Sharon Stewart, J.E.S.S.E. Office Manager

Members absent for the meeting were:

Mr. Ned Speicher, Argos

**2.0 Consent Items**

**2.1 Agenda** of the September 11, 2017 Regular Session Meeting.

**2.2 Minutes** of the July 26, 2017 Regular Session Meeting.

### **3.0 Approve Personnel Recommendations**

**3.1 Resignation:** Tim Goode, School Based Therapist

**4.0 Approve Claims:** Vendor and Payroll Claims for July 1, 2017 to August 31, 2017 in the amount of \$207,732.22.

Mrs. Donna Burroughs made a motion to approve the consent items as presented. Dr. Don Harman seconded the motion. The motion passed unanimously.

### **5.0 Discussion/Action Items**

#### **5.1 New Job Description/Title**

- a. JESSE Facilitator for Early Childhood Services
- b. JESSE Facilitator for Transition Activities
- c. JESSE Facilitator for Blind/Low Vision Services

Mr. Andy Hartley made a motion to approve the name change of the Early Childhood position as presented to "JESSE Facilitator for Early Childhood Services", to remove the "JESSE Facilitator for Transition Activities" title and to add the duties from this position to the "JESSE Facilitator for Blind/Low Vision Services" position. Mrs. Donna Burroughs seconded the motion. The motion passed unanimously.

### **6.0 Information Agenda**

#### **6.1 Fall Administrative Meetings**

All schools will have been met with by the end of September. The focus was to gain feedback on what they may need support with moving forward and what they feel that their staff would benefit from. Two separate PD opportunities will be presented to staff using the feedback from Administrators and Staff to tailor it to their specific needs.

#### **6.2 Graduation Requirements and the General Diploma**

The key is that we must remember for students with special needs, they can earn a General Diploma, meet the state requirements (if local is more) and must be reviewed annually.

#### **6.3 Teacher Appreciation Grants**

Plymouth is JESSE's LEA and the 6 Certified Staff that work for JESSE are under their contract.

## 6.4 Professional Development

### a. Administrative Workshops

Anyone who may chair a case conference would benefit by attending the September 20th training. In addition, Administration and Case Conference Coordinators will benefit from the October 10th training. The training is FREE.

### b. New Staff/Teacher Trainings

All new staff/teachers have been met with. Small group trainings based on the individual skill level have started. Items being covered are Case Conference Procedures, Article 7, IEP Development, FBA/BIP and Transition IEP's. We hope to have this all completed by Christmas without overwhelming them.

### c. Teacher/Administrator Training

Dates are being set for this training after meeting with local Administration to work with the Teachers. Administration is also encouraged to attend, as the items being covered will help as they supervise the Special Education programs.

### d. Project Success Training

On Monday, September 25th, Life Skills Teachers have been invited to a continuation of the Project Success Training. In addition, the plan is to schedule 3 more trainings to cover Graduation Requirements, Diploma Changes and Standards Based Instruction. The Teachers have found this very beneficial.

## 7.0 Other Business:

7.1 The next JESSE Board Meeting date is October 9, 2017.

A special session will be held on September 19 at 9:45AM to hire a School Based Therapist. This will be a 5 minute meeting after the Study Council Meeting.

## 8.0 Adjournment

Mr. Dick Reese made a motion to adjourn the meeting. Mr. Andy Hartley seconded the motion. The motion passed unanimously and the meeting adjourned at 10:45AM.

Mitchell D Mawhater  
President

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Vice President

Kan Juman  
Secretary

Mike Hill  
Member

Arntho Ziri  
Member

Richard Pella  
Member

Andrew Haspley  
Member

[Signature]  
Member

Art Spicher  
Member

Don Burong's  
Member