

JESSE VISION STATEMENT

Special Education services will be managed and provided by the participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.

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## Joint Educational Services in Special Education

JESSE Board of Managers Meeting  
JESSE Central Office  
**Monday, May 13, 2019**  
**10:00 A.M. EST**

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### MINUTES

#### **1.0 Organization of Meeting**

**1.1 Call to Order** – Mr. Mitch Mawhorter, Union North, President called the meeting to order at 10:17 A.M. at the Plymouth Administration Building.

Members present for the meeting were:

Mrs. Becky Vamos, Argos  
Mrs. Karen Shuman, Culver  
Mr. Dick Reese, John Glenn  
Dr. William Reichhart, Knox  
Dr. Don Harman, Oregon Davis  
Mr. Andy Hartley, Plymouth  
Mrs. Linda Holland, J.E.S.S.E. Director  
Mrs. Joyce Hanselman, J.E.S.S.E. Administrative Assistant

Members absent were:  
Mr. Ned Speicher, Argos  
Dr. Annette Zupin, North Judson-San Pierre  
Mr. Jeremy Riffle, Triton

**1.2 Recognition of Visitors** - Albert Hanselman and Sandy Thomas from NCAVC were in attendance.

Any visitor may request to speak to any agenda item on the posted agenda. The Board President will recognize visitors with special comments/concerns at the appropriate time. All citizens are encouraged to visit JESSE Board Meetings and observe proceedings.

**2.0 Consent Items** – Any member of the Board of Managers may request that any item be removed from the Consent Calendar and voted upon separately.

**2.1 Agenda** of the May 13, 2019 Regular Session Meeting.

**2.2 Approve Minutes** of the April 8, 2018 Regular Session Meeting.

### **3.0 Approve Personnel Recommendations**

**3.1 Resignations:** None at this time

**3.2 New Hire:** Linda recommended the hiring of Cheryl Ullery as Occupational Therapist Assistant effective August 1, 2019. She was previously a contracted OTA for JESSE.

**3.3 FMLA Request:** Connie Erickson Loucks: Connie requested and was granted FMLA leave from April 1, 2019 thru April 19, 2019. She returned to work on April 22, 2019.

Ashley McCallum requested and was granted FMLA beginning May 7, 2019.

**4.0 Approve Claims:** Vendor and Payroll Claims for April 1, 2019 to April 30, 2019 in the amount of: \$130,727.77.

Mr. Dick Reese made a motion to approve the **Consent, Personnel and Claim Items** as presented. Dr. William Reichhart seconded the motion. The motion passed unanimously.

### **5.0 Information Agenda**

5.1 Friday Notes Q/Q

- Summer Administration Professional Development- Linda encouraged all schools that have a Life Skills class to send an attendee to the Professional Development. Linda will be attending the session at Huntington on June 19.
- August Preschool Meeting- Linda will be holding a Preschool Meeting on August 1, 2019, The State Preschool Director will be present for this meeting. Linda asked the schools to compensate preschool teachers, speech pathologist that work with preschool, and any others interested for this meeting. Changes in our process will be made and we would like to discuss this with them at beginning of year as well as have a training/discussion by the state.

5.2 Budget Explanation: The YTD expenses have been added. There will be a final vote in June. Raises are figured in at 3% based on tabled motion.

5.3 Memorandum of Understanding with Central Indiana Pre-Employment Transition Collaborative  
As our Marshall County Grant expired this year, we have found another way to provide services with a partnership that also is now providing services in your schools at this time for Voc. Rehab. It is the

PEAK process. This is a small reduction in our budget, however, we plan to serve more students at no additional cost to JESSE.

## **6.0 Action Items**

### **6.1 Raises to Classified Staff for 2019-2020 school year**

There was a tabled motion for a 3% raise across the board for classified staff at the April meeting. Karen Shuman made a motion to table the the raises for Classified Staff until the November meeting. Dr. Bill Reichhart seconded. The motion passed unanimously. There was discussion on the timing of the raises,

### **6.2 Authorization of Agreement Renewals:**

Linda presented a list of service agreements that are listed in the budget as Contracted Services, She asked for board approval to sign these agreements. Dr. Bill Reichhart made a motion to authorize Linda to sign the agreements as well as the board president to sign the following agreements based on available funds and student needs.

1)St. Joseph Hospital: \$50 an hour for an Occupational Therapist. Planning to increasing 4 hours a week to cover the additional evaluations and supervision of OTA's that must be done. This is a medicaid reimbursed service also. Current Agreement states on p. 1 "mutually agreed upon time".

2)Pro-Care: \$70 an hour for an Occupational Therapist. 16 hours a week staying the same

3)CSAD: 2 Interpreters- hourly rate stays same but mileage varies.

4) Pam Shaffer: Auditory Training for our Deaf Students with cochlear implants staying the same

5)Julia Studebaker: Orientation and Mobility Training for our visually impaired students reducing in budget based on student needs.

6) Sign It : Nicole Burns has worked for us 8 years ago and left when she had children. Over the last 8 years she has contracted with us for part time work and subbing. She is willing to now commit to full time at Culver. She will charge us \$30.00.

**6.3 Memorandum of Understanding with Central Indiana Pre-Employment Transition Collaborative**  
Linda Holland stated that the information for this was not received in time for the board meeting. Dr. Bill Reichhart made a motion to table the discussion until the June board meeting. Dick Reese seconded. Motion passed unanimously.

### **6.4 Election of Officers for July 1, 2019 to June 30, 2020**

Officers are rotated alphabetically by school corporation annually. Officers for the 2019-20 school year will be Ned Speicher, President, Karen Shuman, Vice President, and Chris Winchell, Secretary. A motion was made by Dr. Bill Reichhart to accept the slate of officers. Mr. Andy Hartley seconded and the motion passed unanimously.

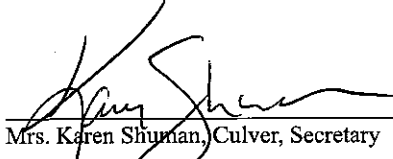
## **7.0 Other Business:**


**7.1** The next JESSE Board Meeting date is June 17, 2019 to be held at the Plymouth Administration Building. Items to cover at the next meeting will be approval of budget, review of the J.E.S.S.E. 3 year plan proposal and Retirement Dinner for Dick Reese.

**7.2** Individual Superintendent Issues, Reports, Compliments and Concerns


**8.0 Adjournment**

Dr. Don Harman made a motion to adjourn the meeting. Mr. Dick Reese seconded the motion. The motion passed unanimously and was adjourned at 11:19 AM.

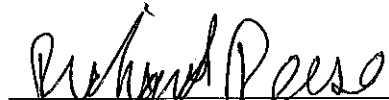
  
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Mrs. Karen Shuman, Culver, Secretary

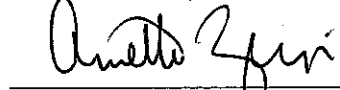
  
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Dr. William Reichhart, Knox

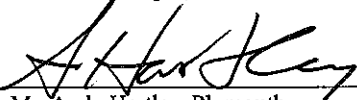
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Dr. Don Harman, Oregon Davis

  
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Mr. Jeremy Riffle, Tilton

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Mr. Ned Speicher, Argos, VP

  
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Mr. Richard Reese, John Glenn

  
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Dr. Annette Zupin, NJSR

  
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Mr. Andy Hartley, Plymouth

  
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Mr. Mitch Mawhorter, Union North, President