

JESSE VISION STATEMENT

Special Education services will be managed and provided by the participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.

Joint Educational Services in Special Education

JESSE Board of Managers Meeting

JESSE Central Office

Monday, July 20, 2020

10:00 AM EST

MINUTES

1.0 Organization of Meeting

1.1 Call to Order – Mr. Andy Hartley, President called the virtual meeting to order at 10:04AM via ZOOM at the Plymouth Administration Building. Linda Holland was present at the Plymouth Administration Building.

Members present via Zoom for the meeting were:

Mrs. Karen Shuman, Culver
Mr. Chris Winchell, John Glenn
Dr. William Reichhart, Knox
Dr. Annette Zupin, North Judson - San Pierre
Mr. Jim Dermody, Oregon-Davis
Mr. Andy Hartley, Plymouth
Mr. Mitch Mawhorter, Union North
Mrs. Linda Holland, J.E.S.S.E. Director
Mrs. Joyce Hanselman, J.E.S.S.E. Administrative Assistant

Mr. Jeremy Riffle, Triton was absent

1.2 Recognition of Visitors - Visitors in attendance were Albert Hanselman and Sandy Thomas representing NCAVC.

Any visitor may request to speak to any agenda item on the posted agenda. The Board President will recognize visitors with special comments/concerns at the appropriate time. All citizens are encouraged to visit JESSE Board Meetings and observe proceedings.

2.0 Consent Items – Any member of the Board of Managers may request that any item be removed from the Consent Calendar and voted upon separately.

2.1 Agenda of the July 20, 2020 Regular Session Meeting.

2.2 Approve Minutes of the June 15, 2020 Regular Session Meeting.

3.0 Approve Personnel Recommendations

3.1 Resignations: None

3.2 Retirement: None

3.3 New Hire: None

4.0 Approval of Claims: Vendor and Payroll Claims for June 1 to June 30, 2020 in the amount of: \$104,841.21.

A motion was made by Karen Shuman to accept the approval of claims. A second was made by Bill Reichhart. Roll call of all board members ensued with the motion passing all approved.

5.0 Information Agenda

5.1 Friday Notes Q/A

a) July 30/ August 4 IIEP Training

Linda Holland asked to please support the requirement that ALL staff using IIEP on a regular basis attend one of the IIEP trainings on July 30 or August 4. There will be a “recorded” session by August 15. In addition, JESSE Liaisons and Administration are invited but are not required to participate. In the May and June newsletters “Save the Dates” were shared. This past Friday, The JESSE newsletter went out with the sign up sheet. The meetings are via ZOOM from 9-11:30. Staff members can pick the date that works best for them. Annette Zupin asked how the schools were handling compensation for the time involved for the state mandated meetings. Some schools will be giving professional growth points to the teachers participating. Linda will advise the superintendents on who did not attend the trainings.

Linda also asked to support the requirement that ALL IEPs are to be reviewed for needed revisions and ALL revisions be completed by October 1. To clarify, revisions need to be done to those IEP’s that cannot be met if distance learning is needed. The state request was discussed with staff in April. There are 2 options being considered. Linda is waiting on legal advice at this time. The finalized plans will be available by staff training dates and review. JAAC Committee recommended a November 1 date. However, a realistic deadline for when this should be in place would be to compromise on October 1.

Time for staff to complete the REQUIRED STATE web-x will be included during the training. Staff should be able to complete it in 20-30 minutes.

b) JESSE Staff Training

Linda asked that all corporations share the technology training being provided for their staff. She will pass the information onto our School Based Therapist, Consultants, and Therapists moving into the school year as it relates to technology and local re-entry plans. The JESSE staff will follow any staff requirements of Plymouth, however, many corporations may be offering additional training that staff that works in your building would benefit from.

Graham Pearson, our JESSE Technology Support, will work with the technology staff to know what "Virtual Platform" is being used and give an introduction to the JESSE staff. What was done in March-May must be improved. Linda stressed to the JESSE staff they need to embed their services into each individual school platform. This will require some flexibility in the local schools processes, but the kids must be served.

5.2 JESSE Re-Entry Plan

Linda Holland stated that she has read the Re-Entry Plan of each corporation. She stated that the JESSE Re-Entry plan is very similar, if not more restrictive.

Linda addressed some key points of the plan:

- Limit number of JESSE staff coming into a building.
- Consider changing service times in IEP's to 9 week times so we are not locked into weekly visits.
- Attend conferences virtually if not already in that school for the day.
- Limit visits to as few schools as possible in one day.
- PPE will be provided by Plymouth School Corporation for JESSE staff as needed.
- JESSE will provide masks for staff and students who work with the Deaf/Hard of Hearing in the co-op corporations. This will be paid out of Hearing Impaired equipment funds.
- Follow State/Federal process for case conferences while at same time following current COVID-19 safety precautions.

Discussion ensued on the subject of masks being required. Per Monica Conrad, legal advisor, can't versus won't wear a mask may be directed to the students distance learning plan. It should be addressed on a case by case basis. Suggestions were made to try using a shield or a gaiter instead of a mask. Can't wear a mask should require a note from the doctor. Some corporations are asking the parents to provide masks, but will have disposable masks for those students who do not wear one.

6.0 Action Items

6.1 Outside Agency Contracts

Pro- Care Therapy - Due to the resignation of one of the contracted occupational therapists, the contract was adjusted from 20 hours "in person" to 20 hours "virtual" at the same rate. The hope is to serve more kids utilizing this service. Linda plans to have training for JESSE staff on how to use virtual services.

President Andy Hartley asked for a motion to approve the Pro-Care Therapy contract. Ned Speicher made the motion and Chris Winchell seconded the motion. A roll call vote was called and the motion passed unanimously.

- 6.2 2020-2021 JESSE Conditions of Employment - There are no changes on pages 1-4. On page 5, the Base Ranges were adjusted to be in line with current salaries. The Teach Aide section was removed, as the current structure no longer employs them. There were no changes to page 6.

President Andy Hartley asked for a motion to approve the changes to the Conditions of Employment for 2020-21. Mitch Mawhorter made the motion and Karen Shuman seconded the motion. A roll call vote was called and the motion passed unanimously.


7.0 Other Business:

7.1 The next JESSE Board Meeting date is September 14, 2020 via ZOOM at the Plymouth Community Schools Administration office at 10:00 AM.

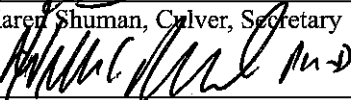
7.2 Individual Superintendent Issues, Reports, Compliments and Concerns

8.0 Adjournment

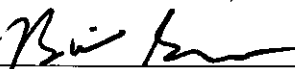
The virtual ZOOM meeting was adjourned at 10:40. Bill Reichhart made the motion to adjourn. Mitch Mawhorter seconded.



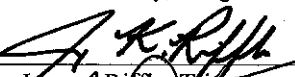
Mrs. Karen Shuman, Culver, Secretary



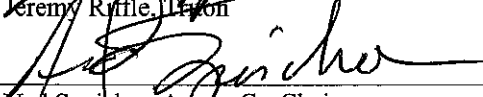
Dr. William Reichhart, Knox



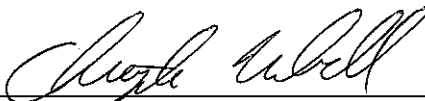
Mr. Jim Dermody, Oregon Davis



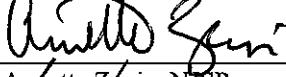
Mr. Jeremy Riffle, Tipton




Mr. Ned Speicher, Argos, Co-Chair



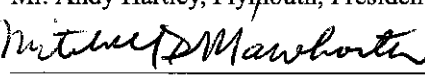
Mr. Chris Winchell, John Glenn



Dr. Annette Zupin, NISB



Mr. Andy Hartley, Plymouth, President



Mr. Mitch Mawhorter, Union North