

JESSE VISION STATEMENT

Special Education services will be managed and provided by the participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.

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## Joint Educational Services in Special Education

### JESSE Board of Managers Meeting

Plymouth Administration Building

Monday, September 14, 2020

Immediately following NCAVC meeting beginning at 10:00 AM EST

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## MINUTES

### 1.0 Organization of Meeting

**1.1 Call to Order** – Mr. Andy Hartley, President called the meeting to order at 11:37AM at the Plymouth Administration Building.

Members present for the meeting were:

Mr. Ned Speicher, Argos  
Mrs. Karen Shuman, Culver  
Mr. Chris Winchell, John Glenn  
Dr. William Reichhart, Knox  
Dr. Annette Zupin, North Judson - San Pierre  
Mr. Bill Bennett, Oregon-Davis  
Mr. Andy Hartley, Plymouth  
Mr. Jeremy Riffle, Triton  
Mr. Mitch Mawhorter, Union North  
Mrs. Linda Holland, J.E.S.S.E. Director  
Mrs. Joyce Hanselman, J.E.S.S.E. Administrative Assistant

**1.2 Recognition of Visitors** - There were no visitors in attendance.

Any visitor may request to speak to any agenda item on the posted agenda. The Board President will recognize visitors with special comments/concerns at the appropriate time. All citizens are encouraged to visit JESSE Board Meetings and observe proceedings.

**2.0 Consent Items** – Any member of the Board of Managers may request that any item be removed from the Consent Calendar and voted upon separately.

**2.1 Approve Minutes** of the July 20, 2020 Regular Session Meeting.

**2.2 New Hire:** Patricia Ganshorn, Language Facilitator  
This position is to replace Amy Dale at Culver Elementary.

**2.3 Resignations:** Amy Dale- Amy moved out of state.  
Patricia Ganshorn- Resigned after working two days due to father's health.

**2.4 Approval of Claims:** Vendor and Payroll Claims for July 1 to July 31, 2020 in the amount of \$58,108.21 and August 1 to August 30, 2020 in the amount of: \$97,305.56.

Bill Reichhart made a motion to approve the Consent Items listed above. Jeremy Riffle seconded the motion. The motion passed unanimously.

### **3.0 Information Agenda**

#### **3.1 Friday Notes Q/A**

1- IDLP - Linda Holland encouraged all schools to complete IDLPs, Individualized Distance Learning Plans, to provide a plan to meet a student's IEP in the event that services cannot be provided in the normal setting. Due to COVID-19 and the many different options of virtual learning some IEP's cannot be met as they are written. An IDLP will ensure that services are met.

2- COVID Tracking between JESSE and Local School Corporations- Linda Holland would like to establish a means of communication between JESSE and the schools in the event that contact tracing is needed. Daily logs will be set up for JESSE staff visiting students and staff in other buildings as a tool to gather this information. This information will be sent to schools twice a week. If a school wants to opt out, they need to notify us of that and then contact us when they feel is necessary.

#### **3.2 ICHAMP Registration**

Linda recommended that all school corporations complete the ICHAMP profile with access as soon as possible. ICHAMP is the method of notification in the event that a complaint has been filed with the IDOE. Information was provided to complete this process.

#### **3.3 Joint Service and Supply Fund Agreement**

Included in the board packet is the current Joint Service and Supply Fund Agreement. Linda pointed out that many changes have been made within service districts that are not reflected in the agreement. She will be meeting with each corporation to review the agreement before the October board meeting. Linda will provide a version of the agreement with suggested changes based on what the service districts are currently doing at the October Board Meeting. Discussion will be at the October meeting, with a vote in November or December.

### **4.0 Action Items**

**4.1 CSAD Contract** - Linda made a recommendation to renew the CSAD contract. CSAD provides substitute interpreters.

President Andy Hartley asked for a motion to approve the CSAD contract renewal. Chris Winchell made the motion. Ned Speicher seconded the motion. The motion passed unanimously.

**4.2 St. Joe Hospital Amended Contract** - Linda recommended to approve the contract with St. Joe Hospital for one position to provide direct OT services one day a week. Linda expressed thanks to Andy Hartley on reaching out to his contact to obtain a reduction of their initial proposal for the 2020-2021 school year.

Ned Speicher made a motion to approve the St. Joe Hospital Amended Contract. Chris Winchell seconded the motion. The motion carried unanimously.


### **5.0 Other Business**

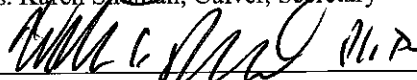
**5.1** The next JESSE Board Meeting date is October 12, 2020 at Plymouth Community Schools Administration Office at 10:00 EST.

**5.2** Individual Superintendent Issues, Reports, Compliments and Concerns.  
Andy Hartley stated that there is an opening for an elementary Special Education Teacher. Chris Winchell stated that John Glenn schools are in need of a Spanish teacher.

### **6.0 Adjournment**

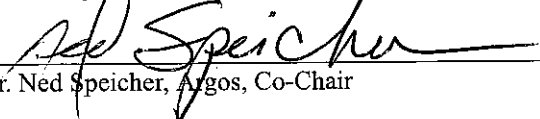
A motion to adjourn was made by Mitch Mawhorter and seconded by Karen Shuman. The meeting was adjourned at 12:00PM.

  
Mrs. Karen Shuman, Culver, Secretary

  
Dr. William Reichhart, Knox


  
Mr. Jim Dermody, Oregon Davis

  
Mr. Jeremy Riffle, Triton

  
Mr. Ned Speicher, Argos, Co-Chair

Mr. Chris Winchell, John Glenn

Dr. Annette Zupin, NJSP

  
Mr. Andy Hartley, Plymouth, President

  
Mr. Mitch Mawhorter, Union North

