

**EMOTIONAL DISABILITY
CALCULATIONS TO DETERMINE FULL TIME OR PART TIME
ED must be PRIMARY disability in order to qualify as Full Time**

If ED is secondary it is automatically considered Part Time as there is no funding attached to a secondary disability unless it is Speech or Language Impairment

Definition per IDOE:

ED Full time means that the student receives special education services for MORE than 50% of the instructional day.

ED (Part time or all other) means that the student receives special education services for 50% or less of the instructional day.

Percentages to determine ED part time or full time will not be found in the IIEP program.

The percentages in IIEP are calculated based on special ed services in a special ed setting, ONLY impacting LRE (codes). **Special ed minutes in a general education setting can be included to determine ED service minutes when calculating full time or part time ED program.**

When calculating ED special ed service minutes please be sure to note whether the service frequency entered in the special education service section is per day, per week or per month. The calculations below are based on weekly minutes.

EXCEPTIONS: Speech/language services and transportation.

Services and Other Provisions					
Special Education Services:					
Description	Proposed Initiation (Date)	Frequency	Length (Time)	Duration (Annual Review Date)	Location
Speech and/or Language Services	01/20/2017	6 per month	20 minute(s)	10/12/2017	Special Education Setting
Narrative: Direct services in an individual or small group setting to address articulation and language skills.					
Special Education Services	01/20/2017	1 per day	60 minute(s)	10/12/2017	Special Education Setting
Narrative: As a student with an Emotional and Cognitive Disability, [redacted] requires support and small group instruction in the Special Education setting to learn and maintain social skills.					

Special Education Services	01/20/2017	1 per day	60 minute(s)	10/12/2017	General Education Setting
Narrative: [redacted] will receive assistance from special education department in the general education classroom for math and ELA.					

Related Services:

Description	Proposed Initiation (Date)	Frequency	Length (Time)	Duration (Annual Review Date)	Location
Transportation	01/20/2017	per day	minute(s)	10/12/2017	
Narrative: Special Transportation to and from school as [redacted] attendance and school calendar dictate.					

Counseling services	01/20/2017	1 per month	40 minute(s)	10/12/2017	General Education Setting
Narrative: The school based therapist will be available to meet for a minimum of 40 minutes per month as dictated by the school calendar and student attendance.					

Calculate each line of special ed services:

1 per day for 60 minutes x 5 days = 300 minutes per week

1 per day for 60 minutes x 5 days = 300 minutes per week

Total 600 minutes per week

Go to LRE Placement screen and look for total instructional minutes

Education Setting		
Total Instructional Minutes (minutes per week)	(-) Special Education Setting (minutes per week)	(=) General Education Setting (minutes per week)
1650	- 540	= 1110

Per IDOE/Local Practice, if your student is right on the bubble (49%) you can include school-based therapy and/or aide support under Related Services (not counseling provided by the building guidance counselor). Keep in mind, the increase in special ed minutes for this might be rather minimal. Be cautious when counting aide support to ensure it is indeed an actual Related Service and not aide support listed under Accommodations. The main intent is to show the services provided that relate specifically to their Emotional Disability.

To calculate therapy minutes per week, which is usually entered per as 1 time per month, take the total per month and divide by 4. Add those minutes into special ed services per week total before dividing by total instructional minutes per week.

In the example above you would take 40 minutes divided by 4 = 10 minutes per week.

600 special ed minutes + 10 minutes of therapy = 610.

610 divided by 1650 = 37%

*****IF THE IEP EXTENDS OVER DECEMBER 1 OF THE CURRENT YEAR PLEASE BASE YOUR CALCULATIONS ON THE *FOLLOWING SCHOOL YEAR* TO DETERMINE PART TIME OR FULL TIME. SPECIAL ED FUNDING IS BASED ON SERVICES PROVIDED ON DECEMBER 1 OF THE CURRENT YEAR.

FOR EXAMPLE, IEP IS DATED 10/10/2016-10/10/2017.

USE THE SERVICES PROVIDED FOR THE 2016-2017 SCHOOL YEAR BECAUSE FUNDING WOULD BE DETERMINED ON 12/01/2016.

IEP IS DATED 3/03/2017-3/03/2018

USE THE SERVICES PROVIDED FOR THE 2017-18 SCHOOL YEAR BECAUSE FUNDING WILL BE DETERMINED BY SERVICE PROVIDED ON 12/01/2017.