

JESSE VISION STATEMENT

Special Education services will be managed and provided by the participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.

Joint Educational Services in Special Education

JESSE Board of Managers Meeting

JESSE Central Office

Monday, June 15, 2020

1:00 PM EST following the NCAVC board meeting

MINUTES (AMENDED October 12,2020)

1.0 Organization of Meeting

1.1 Call to Order – Mr. Ned Speicher, President called the virtual meeting to order at 1:50PM via ZOOM. Andy Hartley was present at the Plymouth Administration Building.

Members present for the meeting were:

Mrs. Karen Shuman, Culver
Mr. Chris Winchell, John Glenn
Dr. William Reichhart, Knox
Dr. Annette Zupin, North Judson - San Pierre
Mr. Jim Dermody, Oregon-Davis
Mr. Andy Hartley, Plymouth
Mr. Jeremy Riffle, Triton
Mr. Mitch Mawhorter, Union North
Mrs. Linda Holland, J.E.S.S.E. Director
Mrs. Joyce Hanselman, J.E.S.S.E. Administrative Assistant

1.2 **Recognition of Visitors** - No visitors were in attendance

Any visitor may request to speak to any agenda item on the posted agenda. The Board President will recognize visitors with special comments/concerns at the appropriate time. All citizens are encouraged to visit JESSE Board Meetings and observe proceedings.

2.0 Consent Items – Any member of the Board of Managers may request that any item be removed from the Consent Calendar and voted upon separately.

2.1 Agenda of the June 15, 2020 Regular Session Meeting.

2.2 Approve Minutes of the May 11, 2020 Regular Session Meeting.

3.0 Approve Personnel Recommendations

3.1 Resignations: None

3.2 Retirement: None

3.3 New Hire: Kendal Carrington-

Linda Holland presented a Letter of Recommendation to hire Kendal Carrington full time. Kendal has worked part time and has agreed to work full time in the fall. This will decrease the contracts with outside agencies. In addition, she plans to be a fully licensed employee by the start of school. I am recommending a raise to \$23.00 per hour, based on our condition of employment, when proper licensure is obtained. Bill Reichhart suggested that Kendal be retro paid back to her start of school on August 9, 2020 at \$23.00 per hour.

4.0 Approval of Claims: Vendor and Payroll Claims for May 1 to May 31, 2020
in the amount of: \$127,220.95.

A motion was made by Chris Winchell to accept the approval of claims and the hire of Kendal Carrington full time. A second was made by Andy Hartley. Roll call of all board members ensued with the motion passing all approved.

5.0 Information Agenda

5.1 Friday Notes Q/A

a) JESSE Administrative Advisory Council

All schools except Plymouth and Oregon-Davis were represented at the first meeting of the JAAC. Due to the many changes happening, there is a need to communicate with local leadership and this council will do a great job. A survey has been sent to them for feedback, to establish some paperwork routine and procedures moving forward due to COVID-19.

b) JESSE Guidance regarding COVID-19

Based on DOE recommendations, Linda will be asking ALL IEPs be revised to include an individual learning plan during "non traditional" school days be added to the note section. The JESSE Administrative Council will work on the final recommendation in July.

c) Other Questions for Clarification

1) Summer Training will be held July 30 or Aug. 4. Staff are asked to pick one day based on the day that their corporation has NOT started school. Please work with staff to compensate them for the day of training. These dates were given to staff the end of May.

2) Linda recommended that each school corporation work with the school psychologist and speech therapist to discuss how to evaluate kids prior to the actual reentry, to enable them to catch up on what was not able to be completed

due to COVID-19. Their timelines continue to move on. In some cases, new testing material may need to be ordered. A meeting was held in May and encouraged them to talk to their schools.

5.2 JESSE Budget Planning

a) 2020-2021 Proposed Budget Example A and B

Budget A & B were presented and discussed at the May meeting.

5.3 Joint Service and Supply Fund Agreement for Special Education

Due to changes in local service agreements and structure over the last 5 years, the Fund Agreement is in need of revision. This will be completed by December, 2020. Linda will be working with the service districts to see if they wish to change their shared cost and to discuss how to plan for any future pay increase based on the 9 school corporations practice in the fall.

6.0 Action Items

6.1 2020-2021 Proposed JESSE Budget

Linda Holland recommended the board adopt proposed Budget B for the 2020-2021 school year with a \$400,000 credit given to each school corporation.

Mitch Mawhorter made a motion to approve Budget B with \$400,00.00 credit to the school corporations. Chris Winchell seconded the motion. During discussion, Bill Reichhart asked for a cash balance report to be included in the board meeting packet going forward. Roll call vote was called and the motion passed unanimously.

6.2 Sign It Service Contracts

Nicole Burns has worked for JESSE for the last 3 years as an independent Interpreter. Linda presented a new contract for the 2020-21 school year at the same rate. The only change in the contract is the addition of a \$50 late fee when her pay is not processed within 15 days.

A motion was made by Mitch Mawhorter to approve the contract of Nicole Burns for the 2020-21 school year. Andy Hartley seconded the motion. Roll call vote was called and the motion passed unanimously.

6.3 Extension of Directors Contract

Linda Holland asked for a two year extension of her contract through June of 2023. Chris Winchell made a motion to extend Linda Holland's contract for an additional 2 years, through June of 2023. Mitch Mawhorter seconded the motion. Discussion ensued. Chris Winchell congratulated Linda on an excellent job this year. Bill Reichhart said thanks for the Friday Notes. Andy Hartley agreed with the positive comments. Roll call vote was called and the motion passed unanimously.

6.4 Election of Officers for 2020-2021

The NCAVC Board meeting was held prior to the JESSE board meeting. As NCAVC and JESSE share the same board, it was voted at that meeting to appoint the head of the shared LEA, Andy Hartley, Plymouth, as Chair, Ned Speicher, Argos, as Co-Chair and Karen Shuman, Culver, as Secretary. Annette Zupin made a motion to accept the slate officers. Chris Winchell seconded the motion. Roll call vote was called and the motion passed unanimously.

Chris Winchell made a motion to accept the resolution and Mitch Mawhorter seconded. Roll call of all board members ensued with the motion passed unanimously.


7.0 Other Business:

7.1 The next JESSE Board Meeting date is July 20, 2020 via ZOOM at the Plymouth Community Schools Administration office at 10:00 AM.

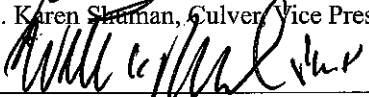
7.2 Individual Superintendent Issues, Reports, Compliments and Concerns
Mitch Mawhorter expressed thanks to Ned Speicher for serving as President this past year.

8.0 Adjournment

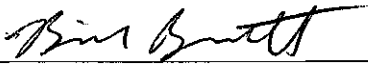
The virtual ZOOM meeting was adjourned at 2:30. Jim Dermody made a motion to adjourn. Karen Shuman seconded.



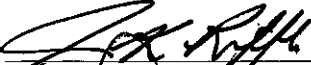
Mrs. Karen Shuman, Culver, Vice President



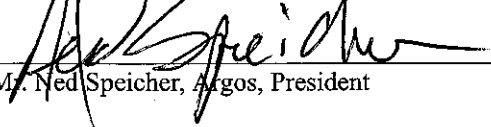
Dr. William Reichhart, Knox



Mr. Jim Dermody, Oregon Davis



Mr. Jeremy Riffe, Tilton



Mr. Ned Speicher, Argos, President

Mr. Chris Winchell, John Glenn, Secretary

Dr. Annette Zupin, NJSP



Mr. Andy Hartley, Plymouth



Mr. Mitch Mawhorter, Union North