

JESSE VISION STATEMENT

Special Education services will be managed and provided by the participating School Corporations and their respective schools. JESSE will work collaboratively with school staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all students with disabilities.

Joint Educational Services in Special Education

JESSE Board of Managers Meeting

In Person

Monday, June 12, 2023

MINUTES

1.0 Organization of Meeting

1.1 Call to Order – Mr. Mitch Mawhorter, President called the meeting to order at 11:48AM.

Members present for the meeting were:

Mr. Ned Speicher, Argos, absent
Mrs. Karen Shuman, Culver
Mr. Chris Winchell, John Glenn
Mrs. Peggy Shidaker for Mr. Ross Sloat, Interim Director, Knox
Dr. Annette Zupin, North Judson - San Pierre
Mr. Bill Bennett, Oregon-Davis
Mr. Mitch Mawhorter, Plymouth
Mr. Jeremy Riffle, Triton
Dr. Angela Piazza, Union-North
Mrs. Linda Holland, J.E.S.S.E. Director
Mrs. Tresa Hammond, New Interim J.E.S.S.E. Director
Mrs. Joyce Hanselman, J.E.S.S.E. Administrative Assistant
Mrs. Jill Thompson, J.E.S.S.E. Early Childhood Assistant

1.2 Recognition of Visitors -Mitch Mawhorter recognized the visitors to the meeting: Lauren Phipps, Director of Special Education, Plymouth.

Any visitor may request to speak, via email to thammond@jesse.k12.in.us any agenda item on the posted agenda. The Board President will recognize visitors with special comments/concerns at the appropriate time. No one requested to speak.

1.3 Agenda of the June 12, 2023 Regular Session Meeting.

2.0 Consent Items – Any member of the Board of Managers may request that any item be removed from the Consent Calendar and voted upon separately.

2.1 Approve Minutes of the May 8, 2023 JESSE Board Meeting

2.2 Resignation: Jill Hinderlider, Language Facilitator, has submitted her resignation. Jill wishes to transfer as a substitute teacher/substitute aide for the 2023-24 school year. She is willing to sub as a language facilitator as needed.

2.3 New Hire: Sarah Morrison, FT Language Facilitator/ Interpreter Sarah has successfully completed an internship from Goshen College. She has passed all tests required to be an interpreter. She moves from a Language Facilitator to the role of Interpreter. She will begin the 2023-24 school year working in Culver School Corporation as an interpreter in the DHH program.

Amanda Norris, Language Facilitator at Knox School Corporation for 5 days a week for 6 hours a day up to 30 hours a week with no benefits at the rate of \$15.00 per hour.

Rylee Lutt, Language Facilitator at Culver School Corporation for 5 days a week for 4 hours a day with no benefits at the rate of \$15.00 per hour.

Amanda Mencias from Substitute Aide to Language Facilitator at Culver School Corporation 5 days a week for 7.5 hours per day at the rate of \$15.00 per hour.

Due to resignations and additional students, these positions need to be filled to support students currently enrolled in Culver, Plymouth, and Knox. In addition, we still are in need of 1 licensed interpreter. This is accounted for in the 2023- 2024 budget.

Linda has shared with Tresa what vacancies exist. Linda explained the differences between Interpreters and Language Facilitators. Karen Shuman asked how many Language Facilitators are needed and Interpreters.

2.4 Approval of Claims: Vendor and Payroll Claims for May 1, 2023 to May 31, 2023 in the amount of \$ 181,899.59.

Annette Zupin made a motion to approve the Consent items as stated above. Jeremy Riffle seconded the motion. The motion passed unanimously.

3.0 Information Agenda

3.1 Friday Q/A Notes

Linda has been asked by school corporations for JESSE job description. Linda shared them with the Superintendents.

Linda discussed the “Grow Your Own” program as a great way to increase your local special education staff. Linda has met with Tresa Hammond and briefed her on complaint issues that need to be addressed over the summer. In addition, she met with Plymouth School Business Office to discuss how JESSE and Plymouth will work together to ensure staff are paid and claims processed.

3.2 Update from LEA re: Business Office Support

Mitch stated that Plymouth will take on the responsibility of paying claims and completing payroll with the retirement of Joyce Hanselman. Discussion ensued regarding if there will be an additional fee for this. Mitch stated at this time there will not be an additional fee.

4.0 Action Items:

4.1 Louise Buza holds the position of Data Manager/Office Manager. Linda recommended additional language in Louise's job description as well as a \$1.98 an hour raise effective July 1, 2023. This will move her to \$21.00 an hour. The changes will need to be reflected in the conditions of employment for next year. Linda also requested a stipend of \$1,000 be given to Louise in June. Linda noted Louise has been doing the work of 2 staff members over the past semester.

Annette Zupin made the motion to approve what Linda recommended. Chris Winchell seconded the motion. The motion passed unanimously.

4.2 An email was received from Susan Traynor Chastain regarding the conflict of interest Current officers Mitch Mawhorter and Chris Winchell support Mitch signing a waiver on behalf of the Board.

Chris Winchell made a motion to allow Mitch Mawhorter to sign this waiver on the Board's behalf. Annette Zupin seconded the motion. The motion passed unanimously.

4.3 Proposed 2023-24 Budget for Approval

Linda shared that the budget is up 8.3% from last year due to staff raises as well as additional staff to support the additional 3 Deaf/Hard of Hearing students who enrolled this year. In addition, Linda has left money for administration, claims/payroll, and data support in the event the Board does move with filling the positions.

Linda recommended accepting the budget with a \$200,000 credit given to schools based on current cash balance. Moving forward, when JESSE dissolves in June 2024 the money left will then be divided according to the agreements. Her reasoning for not giving back \$300,000 at this time is early statements from Sustan Trayner Chastaine about the need to "plan" for future costs after June 2024 such as unemployment and due process claims that can go back 2 years.

A motion to accept the 2023-24 budget as presented with a \$200,000 credit given to schools based on current case balance was made by Karen Shuman. Annette Zupin seconded the motion. The motion passed unanimously.

4.4 Election of Officers

Officers for 2022-23 were

President: Plymouth Superintendent Mitch Mawhorter

Vice President: John Glenn Superintendent Chris Winchell

Secretary/Treasurer: Knox Superintendent- Vacant

In the past officers have moved according to alphabetical order. This would move Knox to Vice President and North Judson to Secretary/Treasurer, both without Superintendents at this time. Linda

recommended for 2023-24 the same 2 officers continue and add Oregon Davis Superintendent as Secretary/Treasurer. This balance gives representation from all 3 JESSE counties.

Annette Zupin made a motion to elect the following officers for the 2023-24 school year.

President: Plymouth Superintendent Mitch Mawhorter

Vice President: John Glenn Superintendent Chris Winchell

Secretary/Treasurer: Oregon Davis Superintendent William Bennett

Jeremy Riffle seconded the motion. The motion passed unanimously.

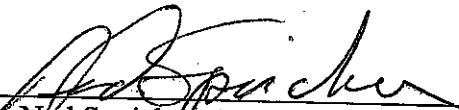
5.0 Other Business

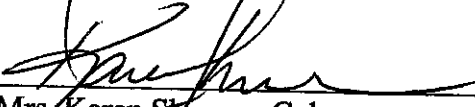
5.1 The next JESSE Board Meeting date is scheduled for July 24, 2023 at the Plymouth Administration Building starting at 10:00 AM EST with North Central CTE going first.

5.2 Individual Superintendent Issues, Reports, Compliments and Concerns

6.0 Adjournment

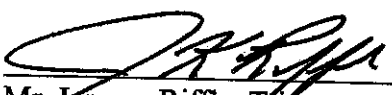
A motion was made at 12:15PM by Annette Zupin to adjourn the meeting. Chris Winchell seconded the motion. The motion passed.


Mr. Ned Speicher, Argos



Mrs. Karen Shuman, Culver

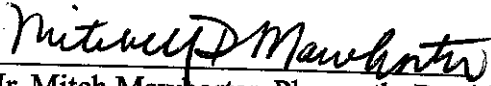

Mr. Greg Mikulich, Knox

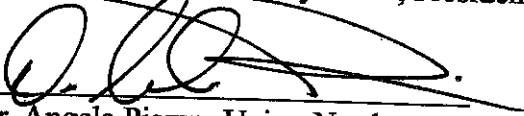
Mr. Bill Bennett, Oregon Davis, Secretary


Mr. Jeremy Riffle, Triton

Mr. Chris Winchell, John Glenn, Vice President


Mr. Kelly Shepherd, NJSP


Mr. Mitch Mawhorter, Plymouth, President


Dr. Angela Piazza, Union-North

