

JESSE VISION STATEMENT

Special Education services will be managed and provided by the participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.

Joint Educational Services in Special Education

JESSE Board of Managers Meeting

In Person

Monday, May 8, 2023

MINUTES

1.0 Organization of Meeting

1.1 Call to Order – Mr. Mitch Mawhorter, President called the meeting to order at 11:48AM.

Members present for the meeting were:

Mr. Ned Speicher, Argos
Mrs. Karen Shuman, Culver
Mr. Chris Winchell, John Glenn
Mr. Ross Sloat, Interim Director, Knox
Dr. Annette Zupin, North Judson - San Pierre
Mr. Bill Bennett, Oregon-Davis, Absent
Mr. Mitch Mawhorter, Plymouth
Mr. Jeremy Riffle, Triton
Dr. Angela Piazza, Union-North, Absent
Mrs. Linda Holland, J.E.S.S.E. Director
Mrs. Joyce Hanselman, J.E.S.S.E. Administrative Assistant

1.2 Recognition of Visitors -Mitch Mawhorter recognized the visitors to the meeting: Lauren Phipps, Director of Special Education, Plymouth and Valerie Moore, PCSC Business Manager.

Any visitor may request to speak, via email to lholland@jesse.k12.in.us to any agenda item on the posted agenda. The Board President will recognize visitors with special comments/concerns at the appropriate time. No one requested to speak.

1.3 Agenda of the May 8, 2023 Regular Session Meeting.

2.0 Consent Items – Any member of the Board of Managers may request that any item be removed from the Consent Calendar and voted upon separately.

2.1 Approve Minutes of the April 17, 2023 JESSE Board Meeting

2.2 Resignation:

Jennifer Fish, DHH

Jennifer has asked to be put on the sub list for the 2023-24 school year as it is difficult for her to obtain child care. We have the DHH opening posted and have an applicant.

Kiscia Harshman, DHH

Kiscia works part time at Knox as an Interpreter and has no benefits including sick days. She had an accident on the way to work on 4/19/23 and will not be returning to work this year. She is an at will employee. . The DHH opening is posted but there are no applicants at this time.

Bridget Harner, IEP Data Specialist

Bridget has been out ill since 1/20/23 and is out of FMLA days and unable to work part time. She is employed as an IEP Data Specialist. It takes almost a year to train someone for this position, so it is my intent to recommend to the board that this position not be filled, however, additional hours/days will be awarded to Louise Buza, Office Manager to complete both jobs as well as plan the transition. This may be an early opportunity for local schools to be trained to handle some of their own data. My plan is to not post this position at this time. In the event the office needs additional staff next year, possibly Bridget's health will be improved and can be reconsidered.

2.3 Approval of Claims: Vendor and Payroll Claims for April 1, 2023 to April 30, 2023 in the amount of \$137,380.54.

Annette Zupin made a motion to approve the Consent items as stated above. Ned Speicher seconded the motion. The motion passed unanimously.

3.0 Information Agenda

3.1 Friday Q/A Notes

Linda stated that there is not an option to "reconsider" the notice after May 1. Linda reached out to Susan Traynor Chastain to insure this was correct.

In the 4-28-23 Friday notes, there is a statement about the impact on JESSE staffing due to local schools doing a wonderful job expanding their early childhood programs. This may require additional evaluators for OT/PT as well as locally Speech/Language. It is a great child find and truly supports your efforts, but the ripple effect is going to be a possible recommendation of additional part time staff to evaluate.

3.2 Update from LEA re: Business Office Support

Mitch stated that Plymouth will take on the responsibility of paying claims and completing payroll with the retirement of Joyce Hanselman. Discussion ensued regarding if there will be an additional fee for this. Mitch stated at this time there will not be an additional fee. Val Moore will meet with Linda and Joyce to discuss how this will be handled.

3.3 Proposed 2023-24 Budget for Discussion

Linda reviewed the 2023-2024 budget. Val Moore, from Plymouth Business office was present to answer any questions regarding the proposed 2023-2024 budget.

Linda handed out packets for each school corporation. The JESSE staff created letters to board stating what each of their jobs consist of. They were going to share directly if there was a rescheduled JESSE Staff meeting about their future, but since that has not happened, I am passing them onto you in hard copy. Linda included information that she picked up at a conference from groups that directly serve JESSE that you may want to continue relationships with in the future. Those groups include: ICHAMP access, Go Solutions for Medicaid Support, PCG for IEP and 504 support, IEP TA Center for FREE Technical Assistance and Training, Goalbook for IEP Goal Writing, and ASSET, sponsored by ICASE and IDOE to train Aspiring Statewide Special Education Teachers.

Included in this packet was each corporation's (except Knox) invoice for Goalbook. That needs to be processed and paid at the local level by July 1, 2023.

4.0 Action Items:

4.1 Notice of School Corporation request to withdraw from Cooperative

As of 5/23/23, notice to leave the JESSE cooperative has been received from all school corporations with the exception of Oregon Davis. With only one remaining, the cooperative will dissolve effective June 30, 2024. Please recognize officially the additional requests from North Judson, Knox, John Glenn, Union North, and Culver. The motion to acknowledge the requests was made by Karen Shuman. Annette Zupin seconded the motion. The motion passed unanimously.

4.2 Part Time Interim Director

Chris Winchell and the committee recommended the hire of Tresa Hammond as Interim Director of JESSE. Her contract will begin June 1, 2023. Her contract will be for 156 days, 3 days a week, @\$500 per day with no benefits. Annette Zupin made the motion to approve the hire of Tresa Hammond. Ned Speicher seconded the motion. The motion passed unanimously.

Linda asked if the board would like to schedule a meeting with Susan Traynor Chastain for June. The board asked to wait until September.

5.0 Other Business

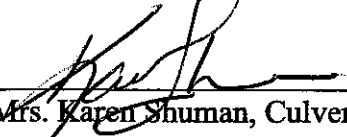
5.1 The next JESSE Board Meeting date is scheduled for June 12, 2023 at Lincoln Education Center starting at 10:00 AM EST with North Central CTE going first.

5.2 Individual Superintendent Issues, Reports, Compliments and Concerns

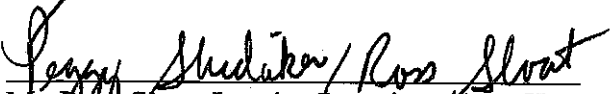
6.0 Adjournment

A motion was made at 12:15PM by Annette Zupin to adjourn the meeting. Ross Sloat seconded the motion. The motion passed.

Mr. Ned Speicher, Argos



Mrs. Karen Shuman, Culver



Mr. Ross Sloat, Interim Superintendent, Knox, Secretary



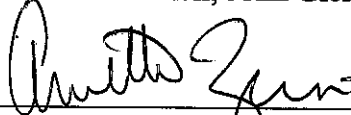
Mr. Bill Bennett, Oregon Davis



Mr. Jeremy Riffle, Triton



Mr. Chris Winchell, John Glenn, Vice President



Dr. Annette Zupin, NISP



Mr. Mitch Mawhorter, Plymouth, President



Dr. Angela Piazza, Union-North