

JESSE VISION STATEMENT

Special Education services will be managed and provided by the participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.

Joint Educational Services in Special Education

JESSE Board of Managers Meeting

In Person

Monday, November 14, 2022

MINUTES

1.0 Organization of Meeting

1.1 Call to Order – Mr. Mitch Mawhorter, President called the in person meeting to order at 10:30AM.

Members present for the meeting were:

Mr. Ned Speicher, Argos - Absent

Mrs. Karen Shuman, Culver -

Mr. Chris Winchell, John Glenn, Absent, Tim Davis attended in his place

Dr. William Reichhart, Knox

Dr. Annette Zupin, North Judson - San Pierre

Mr. Bill Bennett, Oregon-Davis - Absent

Mr. Mitch Mawhorter, Plymouth

Mr. Jeremy Riffle, Triton

Dr. Angela Piazza, Union-North

Mrs. Linda Holland, J.E.S.S.E. Director

Mrs. Joyce Hanselman, J.E.S.S.E. Administrative Assistant

1.2 Recognition of Visitors - Mitch Mawhorter recognized the visitors to the meeting: Lauren Phipps, Director of Special Education, Plymouth and Dr. Patrick Fuller, WES principal.

Any visitor may request to speak, via email to lholland@jesse.k12.in.us to any agenda item on the posted agenda. The Board President will recognize visitors with special comments/concerns at the appropriate time. No one requested to speak.

1.3 Agenda of the November 14, 2022 Regular Session Meeting.

2.0 Consent Items – Any member of the Board of Managers may request that any item be removed from the Consent Calendar and voted upon separately.

2.1 Approve Minutes of the October 10, 2022 Regular Session Meeting.

2.3 Resignations: None

2.4 Hire: None

2.5 Approval of Claims: Vendor and Payroll Claims for September 1, 2022 to September 30, 2022 in the amount of \$221,803.01 and October 1, 2022 - October 31, 2022 in the amount of \$164,427.59.

Bill Reichhart made the motion to approve the consent items and Jeremy Riffle seconded. The motion passed unanimously.

3.0 Information Agenda - Linda Holland discussed the following information that was provided in the weekly JESSE notes to the superintendents.

3.1 Friday Q/A Notes

- Update on OT services at Knox
- 504 Monitoring
- Special Education Program Review

3.2 Certified Staff Pay Increase per PEA Contract

We had been advised by Plymouth in the Spring to budget \$10,000 for Certified staff raises. PEA settled their contract this week and the impact of raises on the JESSE budget for 4 employees was an additional \$26,135.27. This does not include any raise for myself. Click here for [PEA Agreement Impact on JESSE Budget](#). Linda recommended in Dec. this needed money be moved from our cash balance to the budget so there will be no fiscal impact on current payments. This does not include an increase in insurance contributions.

3.3 Classified Staff Pay Increase

The JESSE budget figured across the board 3% increase for classified. In order to continue retaining the staff with longevity, I propose again that we stairstep the raise based on years of service and evaluation. At this time, Plymouth has not addressed Classified staff. Linda recommended that we move forward today with a JESSE [Classified Proposed Raise](#).

3.4 SWOT

Here is a link with a summary of the statements shared by the board. Interesting that many of our Threats were with reorganization. A [summary from the SWOT](#) can be found here and will be used in the future to grow in a positive direction. We can revisit as a whole in the future, or use in the reorganization process discussions.

4.0 Action Items:

4.1 Annual Insurance Contribution

I recommend that since open enrollment has started that JESSE did not increase their insurance contribution last month, the 2.5% be passed onto employees.

After much discussion, a motion to table 4.1 was made by Annette Zupin and seconded by Angela Piazza.

4.2 Classified Staff Pay Increase

Based on the money we had budgeted, \$25,518.42 I recommend a motion to approve a staff raise based on years of experience and evaluation which comes to approximately a total of \$12,610 for 20 staff members. (*One staff member has earned certification that changes her to the interpreter level)

I request a motion to approve retroactive classified raises that range from .50-1.00 based on years of experience and evaluation status as listed in the chart below with the exception of Kara Head who will be moved to the base interpreter pay due to recent licensure.

Yrs of Service	HE or E
Zero Yrs	\$0.00
1-4 Yrs	\$0.50
5-9 Yrs	\$0.75
10-up	\$1.00

In addition to the raise, I recommend a \$300 stipend will be given to all Full Time staff employed as of 8-15-22 to help offset insurance increase or use however they wish. This retains approximately \$2,225 in the budget from the 3% allocated.

After discussion, a motion was made by Annette Zupin to table 4.2. Karen Shuman seconded the motion. The motion passed unanimously.

4.3 Approval for Contracted OT Services

Linda has the opportunity to hire an outside OT to provide services at a daily rate of \$600. She currently works in Chicago 4 days a week and is willing to travel to Knox, where she graduated from, to assist on a limited basis. This amount will include IN licensing and travel. Contract should arrive by Monday.

Linda made a recommendation that a motion be made for board approval for Contract with Taylor Quella, for up to 6 days of service at the rate of \$600 a day. Bill Reichhart made a motion to give Linda the authority to hire this person if needed. Annette Zupin seconded the motion. The motion passed unanimously.

4.4 Plymouth Community School Corporation Withdrawal

A letter from Plymouth Community School Corporation was submitted to request withdrawal from JESSE effective June 30 2024. Chris Winchell and Bill Reichartt are the additional officers that will lead us through this process. The letter was accepted by the board.

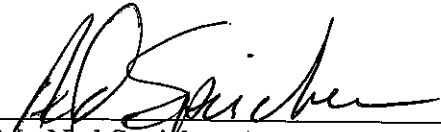
5.0 Other Business

5.1 The next JESSE Board Meeting date is scheduled for December 12, 2022 at Lincoln Education Center starting at 10:00 AM EST with North Central CTE going first. In addition, an Executive Session will be held Monday, November 21, at 12:30 in the John Glenn Administration Board Room.

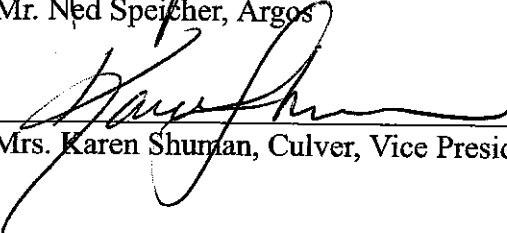
5.2 Individual Superintendent Issues, Reports, Compliments and Concerns

6.0 Adjournment

Karen Shuman made a motion to adjourn. Annette Zupin seconded the motion. The meeting was adjourned at 11:23PM.



Mr. Ned Speicher, Argos




Mrs. Karen Shuman, Culver, Vice President

Dr. William Reichhart, Knox

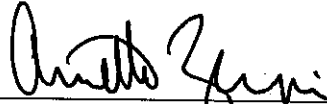


Mr. Bill Bennett, Oregon Davis



Mr. Jeremy Riffle, Triton


Mr. Chris Winchell, John Glenn, Secretary



Dr. Annette Zupin, NJSP



Mr. Mitch Mawhorter, Plymouth, President



Dr. Angela Piazza, Union-North