

## JESSE VISION STATEMENT

Special Education services will be managed and provided by the participating School Corporations and their respective Schools. JESSE will work collaboratively with School Staff to ensure full compliance with the Law and to make certain effective, individually designed instruction is provided to maximize achievement for all of our students with disabilities.

---

# Joint Educational Services in Special Education

## JESSE Board of Managers Meeting

In Person

Monday, October 10, 2022

---

## MINUTES

### **1.0 Organization of Meeting**

**1.1 Call to Order** – Mr. Mitch Mawhorter, President called the in person meeting to order at 10:57AM.

Members present for the meeting were:

Mr. Ned Speicher, Argos - Absent  
Mrs. Karen Shuman, Culver - Absent  
Mr. Chris Winchell, John Glenn  
Dr. William Reichhart, Knox  
Dr. Annette Zupin, North Judson - San Pierre  
Mr. Bill Bennett, Oregon-Davis - Absent  
Mr. Mitch Mawhorter, Plymouth  
Mr. Jeremy Riffle, Triton  
Dr. Angela Piazza, Union-North  
Mrs. Linda Holland, J.E.S.S.E. Director  
Mrs. Joyce Hanselman, J.E.S.S.E. Administrative Assistant

**1.2 Recognition of Visitors** -Mitch Mawhorter recognized the visitors to the meeting: Lauren Phipps, Director of Special Education, Plymouth and Jennifer Felke, Director of North Central CTE.

Any visitor may request to speak, via email to [lholland@jesse.k12.in.us](mailto:lholland@jesse.k12.in.us) to any agenda item on the posted agenda. The Board President will recognize visitors with special comments/concerns at the appropriate time. No one requested to speak.

**1.3 Agenda** of the October 10, 2022 Regular Session Meeting.

**2.0 Consent Items** – Any member of the Board of Managers may request that any item be removed from the Consent Calendar and voted upon separately.

**2.1 Approve Minutes** of the September 12, 2022 Regular Session Meeting.

**2.2 Resignations:** N/A

**2.3 New Hire:** N/A

**2.4 Returning Hire:** Kiscia Harshman- Part Time Interpreter

We have had an increase of 3 Deaf students at Jefferson Elementary Early Childhood program since the start of school. I reached out to Kiscia and she has accepted a part time job. As of today she is 12 hours a week, however, in December that will increase to no more than 25 hours, keeping her at part time. She will return at the rate of pay she left at with no opportunity for a raise and no benefits.

**2.5 Approval of Claims:** Vendor and Payroll Claims for September 1, 2022 to September 30, 2022 in the amount of Financials are not available at this time. Figures will be available at the November meeting.

Bill Reichhart made a motion to approve 2.0 Consent Items. Chris Winchell seconded the motion. The motion passed.

### **3.0 Information Agenda**

#### **3.1 Friday Q/A Notes**

- **Early Childhood RTI**
  - So many of you have wonderful Early Childhood programs that are working as a local “child find”. We now have developed a process for your schools to make referrals as they do for ALL kids, removing the 10 day timeline that was forced on staff when a parent makes a request. Previously, parents were informed to call JESSE and request an evaluation, only to find out that the teacher has all the information to do interventions first and then make a school decision that does not put the staff on a scramble. LaDora is meeting with individual schools in person over the next 2 weeks. This is only a Trial at this point for programs supervised by the local school only. (not private day cares, Head Start etc.)
- **School Visits**
  - I have visited 6 and have 3 more scheduled. Exciting things are happening right here within our JESSE schools, but at the same time, I have noted some long range needs.
- **Other**
  - Please review the past Friday Notes and feel free to ask Linda to clarify anything that was communicated in this format.
  - Annette Zupin asked for advice on starting a preschool program. Discussion ensued with Linda offering her assistance if needed. Annette Zupin is also concerned about violence training for staff members. Linda Holland gave options for this training.

#### **3.2 Staff Pay Increase**

- In November, Linda Holland will propose a Classified pay raise (retroactive)
- In the current JESSE budget, there is \$25,578.42 budgeted for this raise
- My plan is to give raises from \$.50-\$1.00 an hour based on years of service and this will still meet our conditions of employment for the pay range
- This will also give us some flexibility if approved to give a one time stipend bonus for all the extra hard work over the last 2 years
- This will be voted on in November
- The Certified Staff fall under PEA agreements. We budgeted \$2,000 and Mitch stated it may be more of an increase than we budgeted. We should also have the financial impact of that next month.
- I have met with the Plymouth Business Department and they state we are in good standing to do this.

### 3.3 SWOT Analysis

- As of today Linda has had seven responses. She will resend the link individually. I want to restate this is truly anonymous. There is no way to track emails.
- She revised the Opportunity Response Question to remove the word "missed" prior to the word opportunity. To the two people that have already responded, please look again and see if you believe you need to add anything.
- Since all have not completed this, this will discuss this in November.
- Here is the SWOT link

### 4.0 Action Items:

#### 4.1 Approval of Annual Insurance Contribution for Classified Employees

- Updated Monday at 8 am
- Currently JESSE pays 65% of the cost of insurance and the employee pays 35%.
- MASE Insurance has gone up 2.5%.
- I recommend a motion be made to apply the same formula (65/35) with this increase and change this in our "conditions of employment" to read the same.
  - Example: For a single plan JESSE share increases \$405.60 and the employee share increases by 218.40.
  - JESSE has 15 employees who take insurance. This impact to our current budget would be \$3,581.20
  - We have the money in our budget to cover this from staff that we must budget for who have not taken insurance.
- Note: Certified insurance contribution falls under the Plymouth Contract.

Bill Reichhart suggested that this item be tabled until November. Annette Zupin made a motion to table the subject of staff insurance. Bill Reichhart seconded the motion. The motion passed.

### 5.0 Other Business

5.1 The next JESSE Board Meeting date is scheduled for November 14, 2022 at Lincoln Education Center starting at 10:00 AM EST with North Central CTE going first.

## 5.2 Individual Superintendent Issues, Reports, Compliments and Concerns

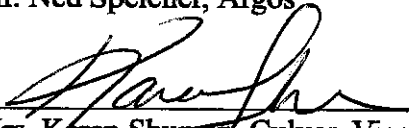
Mitch Mawhorter stated that Plymouth is earnestly looking at departing from the JESSE co-operative. This departure is service related and not cost related. Part of the Plymouth investigation will involve talking to JESSE employees to see if interest is there to leave the JESSE Co-operative and become Plymouth employees. Linda Holland will be relaying this information to all JESSE employees. She stated that this has happened previously and there is a process to go through for this to happen. Notice will need to be given at the JESSE December board meeting to take place by the end of the 2023-2024 school year.

Annette Zupin brought up the need for ED shared services in the future.

## 6.0 Adjournment

Annette Zupin made a motion to adjourn. Chris Winchell seconded the motion. The meeting was adjourned at 11:52PM.

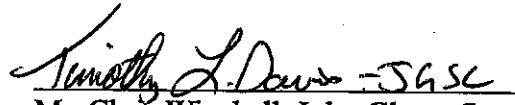
\_\_\_\_\_  
Mr. Ned Speicher, Argos


  
\_\_\_\_\_  
Mrs. Karen Shuman, Culver, Vice President


  
\_\_\_\_\_  
Dr. William Reichhart, Knox


\_\_\_\_\_  
Mr. Bill Bennett, Oregon Davis

  
\_\_\_\_\_  
Mr. Jeremy Riffle, Priton

  
\_\_\_\_\_  
Mr. Chris Winchell, John Glenn, Secretary

  
\_\_\_\_\_  
Dr. Annette Zupin, NJSP

  
\_\_\_\_\_  
Mr. Mitch Mawhorter, Plymouth, President

  
\_\_\_\_\_  
Dr. Angela Piazza, Union-North