

**Joint Educational Services in Special Education Regular Board Meeting
Monday, September 11, 2023**

10:00 a.m. EST Plymouth Administration Office
JESSE meeting follows the North Central CTE meeting.

AGENDA

1.0 Organization of Meeting

1.1 Call to Order - Mitch Mawhorter, President called the meeting to order at 11:40 a.m.

Members present for the meeting were:

Ned Speicher, Argos
Karen Shuman, Culver
Chris Winchell, John Glenn – absent
Greg Mikulich, Knox
Kelly Shepherd, North Judson San Pierre
Bill Bennett, Oregon Davis – absent
Mitch Mawhorter, Plymouth
Jeremy Riffle, Triton
Angela Piazza, Union North
Tresa Hammond, JESSE Interim Director

1.2 Recognition of Visitors – Mitch Mawhorter recognized the visitors: Jennifer Felke, CTE Director, Lauren Phipps, Plymouth and Angie Mills, Plymouth

1.3 Agenda of the September 11, 2023 Regular Session Meeting

2.0 Consent Items - Any Board member may request that an item be removed from the Consent Calendar and voted on separately.

2.1 Approve Minutes of the June 12, 2023 JESSE Board Meeting

2.2 Report of Resignation/Retirements

Deb Haschel, resigned as Language Facilitator, effective June 30, 2023.

Constance Erickson-Loucks resigned as School Based Therapist effective July 31, 2023.

Katelyn (Freet) Vanspeybroeck resigned as DHH Teacher, effective August 9, 2023.

Karen White resigned as COTA, effective October 5, 2023.

2.3 Report of New Hires

Leighnee Kearns, DHH Teacher, effective August 24, 2023, 36 Thursdays for the 2023-24 school year to serve Triton, Argos, John Glenn, Union North, Knox, NJSP, OD, JESSE pays 19% of her salary with an additional stipend up to \$1500 per month for recorded hours outside of the school days for paperwork and equipment servicing.

Hillary Cahill was hired as a Language Facilitator for Plymouth Schools effective 8/21/23
5 days a week, 7 hours per day, part-time shared position every other week at \$15.00 per hour.

Hali Clevenger was hired as a Language Facilitator for Plymouth Schools effective 8/18/23
5 days a week, 7 hours per day, part-time shared position every other week at \$15.00 per hour.

Vickie Engle was hired as an IEP Data Specialist effective September 14, 2023 as needed under 20 hours weekly at \$15.00 per hour.

2.4 Approval of Claims

Vendor and Payroll Claims for June 1 to June 30, 2023 in the amount of **\$135,425.95**

Vendor and Payroll Claims for July 1 to July 31, 2023 in the amount of **\$80,619.01**

Vendor and Payroll Claims for August 1 to August 31, 2023 in the amount of **\$86,499.80**

Karen Shuman made a motion to approve the Consent items as stated above. Ned Speicher seconded the motion. The motion passed unanimously.

3.0 Informational Items

3.1 Director's Remarks

Jennifer Fish resigned at the May 8, 2023 JESSE Board meeting. Her paperwork was missing through the Plymouth School Board. It has been submitted.

Tresa distributed the Medicaid Reimbursement Service Billing update and Per Pupil Allocation for Special Education - Adjusted Pupil Count (APC) to all superintendents.

All schools were found in compliance with the Transition Indicator 13. Letters from the DOE have been received.

The I CHAMP Complaint 190-2023 has been closed. Tresa conducted a workshop on August 2, 2023 with 42 teachers attending.

A request for a facilitated IEP meeting was received August 4, 2023. Paperwork was submitted, processed and a case conference conducted.

Tresa has completed the ESCFT Insurance Questionnaires and Surveys for January Insurance Renewal. They were submitted 9-8-23.

Amanda Kistler, Special Education Teacher, at NJSP reached out. Tresa will assumed her ASSET mentorship.

Tresa shared that the rented Culligan Water Cooler has been returned. The AT&T monthly bill of \$230.00/month has been eliminated.

Indiana Archives and Records Updated - All non-active, former graduates before 2021 have been sorted, records submitted to Plymouth School Corporation for shredding – Active student files have been separated into nine large four drawer filing cabinets for pick up.

Inventory sheets for Technology, Office, DDH, and BLV will be available next meeting. Tresa is meeting with OT & PT staff on 9-12-23.

4.0 Action Items

4.1 Jill Thompson, the Early Childhood Assistant, requested to be reduced to three days a week from four days a week. Jill received an increase from \$15.25 to \$16.00 for additional duties related to Go Solutions and Medicaid reimbursement.

4.2 Ashley McCallum is the only School Based Therapist. Her hourly rate was increased from \$30.39 to \$35.00 for taking both caseloads.

4.3 Jessica Hershberger, an Occupational Therapist, will be reducing from 5 days a week to three days a week in the first semester only of the 2023-24 school year.

4.4 Tresa shared the Classified Staff Conditions of Employment changes which include Louise Buza's title change and 2023 insurance rates with the Board.

4.5 Outside Contract - Julia Studebaker, MA was approved for an Orientation and Mobility Contract for one Blind/Low Vision student at Knox.

4.6 Outside Contract - Monica Weaver, OT, will work two days per week for the first semester/as needed \$70 per hour assisting Jessica Hershberger caseload.

Angela Piazza made a motion and Mitch Mawhorter seconded the motion to approve items 4.1 – 4.6. The motion carried unanimously.

4.7 Outside Contract-Pamela Shafer, MA/CCC-A, Culver, Listening/Spoken Language Skills \$80 per hour

4.8 Outside Contract - Nicole Burns, Interpreter, Culver \$45 per hour

4.9 Outside Contract - United Health Services, Culver, Interpreter Services for Extra Curricular, \$75 per hour

4.9.1 Outside Contract - The League Deaf Link - Culver, Interpreter Services \$63.33 per hour \$475/day

Agenda items 4.7, 4.8, 4.9, 4.91 were tabled. Ned Speicher made the motion and Karen Shuman seconded. The motion passed to table the items until the next Board meeting.

5.0 Other Business


5.1 Individual Superintendent Remarks - None


5.2 The next JESSE Board Meeting date is scheduled for Tuesday, October 3, 2023 at Plymouth Administration at 10:00 AM EST following North Central CTE.

6.0 Adjournment

A motion was made at 12:15 p.m. by Karen Shuman to adjourn the meeting. Ned Speicher seconded the motion. The motion passed.



Mr. Ned Speicher, Argos

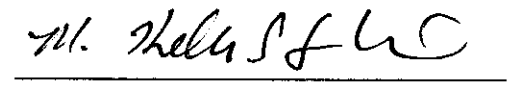

Mrs. Karen Shuman, Culver



Mr. Greg Mikulich, Knox


Mr. William Bennett, Oregon Davis, Secretary


Mr. Jeremy Riffle, Triton


Mr. Chris Winchell, John Glenn, Vice President


Mr. Kelly Shepherd, NJSP


Mr. Mitch Mawhorter, Plymouth, President


Dr. Angela Piazza, Union-North